



புதுவைப் பல்கலைக்கழகம் / पांडिच्चेरी विश्वविद्यालय / PONDICHERRY UNIVERSITY  
(மத்திய பல்கலைக்கழகம்) / (केंद्रीय विश्वविद्यालय) / (A Central University)  
நிதி & கணக்குகள் பிரிவு / वित्त और लेखा / FINANCE & ACCOUNTS SECTION

கௌதம் குமாவத் / गौतम कुमावत / GAUTAM KUMAWAT  
துணைப் பதிவாளர் (நி. & க.) / उप कुलसचिव (वि & ले)  
DEPUTY REGISTRAR (Finance & Accounts)

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### CIRCULAR

**Sub: PU- Finance & Accounts - Issue of FORM-16 through online mode – Intimation- Reg.**

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The Form-16 (Part- A & B) for the Financial Year (2022-2023) - Assessment Year (2023-2024), for all the University Employees and Pensioners concerned will be available (online) in the University Website. All concerned are requested to download the same as under: -

- All Faculty members can view and download the FORM-16 ( PART A & B ) in “SAMS LOGIN”
- All the Officers/ Non-Teaching staff & Community College staff can download the FORM-16 (PART A & B) in the University Website Home Page at “FMS / SAMS LOGIN”
- All the Pensioners can download the FORM-16 (PART A & B) in the University Website Home Page at PENSIONERS’ PORTAL. The Pensioners can login with “Pension Number” as login and “PAN Number” as password in CAPS,

Hence, all the University Employees & Pensioners concerned may download the Form-16 and file their Income Tax returns on Income Tax E - Filing Portal before the applicable last date.

To

All the Employees / Pensioners concerned

Copy to

1. The Officer on Special Duty, O/o the Vice-Chancellor for kind information of VC.
2. The Section Officer to Director, SEI &RR – for kind information to the Director
3. The Officer on Special Duty (C & CR), for kind information to the Director
4. The Assistant Registrar, Registrar Secretariat – for kind information of Registrar
5. The PS to FO – for kind information of Finance Officer
6. The Systems Manager, Computer Centre – to host in the University website.