PU/Admin/NT/
Received on...16/9/26

GOVERNMENT OF PUDUCHERRY
PLANNING AND RESEARCH DEPARTMENT

PU/Regr/In. 4627
Dt/ 15 / 09 /2026

*****

No.2-2/PRD/Estt./A1/Dept-JD/2026 | 1452 Puducherry, Dated:10.09.2026

PU/Admin/NT/Adv/1841/2745
16/09/26

To

1. All Secretaries to Central Government / State Government / Union Territories.
2. All Chairman of Statutory / Autonomous Organisations / Public Sector Undertakings.

Sub: Filling up the post of Joint Director – Group-A (Gazetted, Non-Ministerial) in Level-10 of Pay Matrix in the Planning and Research Department, Puducherry on deputation basis – Reg.

Sir/Madam,

Applications are invited for filling up 3 posts of Joint Director – Group-A (Gazetted, Non-Ministerial) in **Level-10 of the Pay Matrix** (pre-revised pay scale of **Rs.15,600-39,100 + Rs.5,400 (GP)** on deputation basis from the eligible officers of the Central Government or State Government or Union Territories or Statutory or Autonomous Organisations or Public Sector Undertakings. The applicants fulfilling the eligibility criteria may apply for the post.

(i) **Educational Qualification:**

Essential

(i) Master's degree in Economics/Statistics/Mathematics/Sociology/ Social Work /Home Science/Rural Community Development/Human Geography from a recognized University.

(ii) 3 years experience in formulation of Five year plans/Annual plans and coordination/ Monitoring of plan implementation/ Evaluation of plan programmes.

Note 1: Qualifications are relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing in case of candidates otherwise well qualified.

Note 2: The qualification regarding experience is relaxable at the discretion of the Union Public Service Commission for reasons to be recorded in writing in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if, at any stage of selection, the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

Desirable:

(i) 2 years field experience in the formulation of micro level plans.

(ii) Speaking knowledge of Tamil.

(ii) Transfer on deputation (including short-term contract)

Officers under the Central / State Governments / Union Territories / Statutory / Autonomous Organisations / Public Sector Undertakings:

(A)

(i) Holding analogous posts on regular basis in the parent cadre / department; or
(ii) With 2 years' service in the grade rendered after appointment thereto on a regular basis in posts in the pay scale of ₹9,300–34,800 with Grade Pay of ₹4,800 in Pay Band–2; or
(iii) With 3 years' service in the grade rendered after appointment thereto on a regular basis in posts in the pay scale of ₹9,300–34,800 with Grade Pay of ₹4,600 in Pay Band–2; or
(iv) With 8 years' service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band–2 of ₹9,300–34,800 with Grade Pay of ₹4,200 in the pay band;
and

(B) Possessing the educational qualifications and experience prescribed for direct recruits as specified on Page no.1

Note 1:

The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

[The period of deputation (including short-term contract), including the period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or any other organisation or department of the Central Government, shall ordinarily not exceed 3 years.The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.]

Note 2:

For the purpose of appointment on deputation / absorption basis, the service rendered on a regular basis by an officer prior to 01.01.2006, or the date from which the revised pay structure based on the recommendations of the Sixth Central Pay Commission has been extended, shall be deemed to be service rendered in the corresponding Grade Pay / Pay Scale extended based on the recommendations of the Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay / Pay Scale, and where this benefit will extend only for the post(s) for which that Grade Pay/Pay scale is the normal replacement grade without any upgradation.

2. Eligible and willing officers satisfying the provisions of the Recruitment Rules for the above post may apply in the prescribed application format **(Annexure-A)** through proper channel along with the following documents (in hardcopy) addressed to:

The Director,
Planning and Research Department,
505, Kamaraj Salai, Sakthi Nagar,
Saram, Puducherry, 605013

The application should reach the above address **on or before 11.11.2026**.

Documents to be enclosed are:

i. Copies of APARs for the last 5 years, attested by an officer not below the rank of Head of Department. If APAR for any particular year is not available, the last available APAR may be furnished along with a Non-Availability Certificate.

ii. Self attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.

iii. No Objection Certificate from the respective organization.

iv. Administrative Clearance from the concerned organization in the prescribed format **(Annexure-B).**

v. Vigilance Report in the prescribed format **(Annexure-C).**

vi. Undertaking from the applicant stating that the candidature will not be withdrawn if selected.

vii. Two passport-size photographs.

viii. Certificate to the effect that no major/minor penalty has been imposed on the applicant during the last 10 years.

ix. Certificate to the effect that, if the officer recommended is selected, he/she will be relieved to join the new post immediately or within a maximum period of 30 days.

3.Selection shall be on merit, and the benchmark in the overall grading of the Annual Confidential Reports shall not be below "Very Good."

4.The Planning and Research Department reserves the right to accept or reject any candidature.

5.The period of deputation shall be 2 years from the date of relief from the parent office/department or till the necessity ceases, whichever is earlier. Deputation (Duty) Allowance is admissible as per rules.

6.The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date for receipt of applications.

7.Incomplete applications or applications received after the due date will not be considered.

Yours faithfully,

(R.SHEELA)
DIRECTOR-CUM-
UNDER SECRETARY TO GOVT.(PLG.)

Encl.: As stated

Copy to:

1.The EDP section – *to host the letter & proforma in the official website.*
2.Spare copy.

APPLICATION FOR THE POST OF JOINT DIRECTOR
PROFORMA

(To be submitted in duplicate)

Affix duly attested recent passport-size photograph here

1.	Name (in BLOCK LETTERS)	
2.	Father's / Husband's Name	
3.	Date of Birth & Present Age	
4.	Whether belongs to SC / ST / OBC /EWS/ UR	
5.	Address for Communication with Telephone / Mobile No.	
6.	Academic and Professional Qualifications : i)Whether Educational and other qualifications (Essential & Desirable) required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same). ii)Qualifications / Experience possessed by the applicant (Self-attested copies of the documents to be enclosed)	
7.	Employment History and Experience in chronological order. Enclose a separate sheet, duly authenticated by your signature if the space below is insufficient.	

Sl. No.	Name of the Ministry / Department / Government Organization / Autonomous Body / Company / Corporation	Designation	Period From	Period To	Scale of Pay and Basic Pay	Nature of Duties
1.						
2.						
3.						
4.						
5.						

8.	Please mention details of appreciation / outstanding work done, if any, which was duly recognized by the higher authority.	
9.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient	
10.	Remarks	

I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge.

Signature of the Applicant

Address

Date:

Countersigned
Employer _____

ANNEXURE – B

CERTIFICATE TO BE GIVEN BY THE HEAD OF OFFICE

Thiru / Tmt. : _____

Designation : _____

Date : _____

1. It is certified that the particulars furnished by the officer are correct and he/she is fulfilling the eligibility criteria.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and that he/she is clear from the Vigilance and Administrative angle.
3. His/Her integrity is certified.
4. It is certified that no Major / Minor penalty has been imposed on the officer during the last 10 years.
5. Copies of APARs for the last five years (2020-21 to 2025-26) are enclosed.

Date:

Signature of the Forwarding Authority along with Office Seal

ANNEXURE – C

PARTICULARS OF THE OFFICER FOR WHOM VIGILANCE COMMENTS / CLEARANCE IS BEING SOUGHT

(To be furnished and signed by the CVO or HOD)

1.	Name of Officer (in full)	
2.	Father's Name	
3.	Date of Birth	
4.	Date of Retirement	
5.	Date of Entry into Service	
6.	Service to which the officer belongs (including batch / year / cadre, etc., wherever applicable	
7.	Positions held (during the ten preceding years)	

Sl. No.	Designation & Place of Posting	From	To
1.			
2.			

8.	Whether the officer has been placed on the "Agreed List" or "List of Officers of Doubtful Integrity"? (If yes, details to be given.)	
9.	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and, if so, with what result? (*)	
10.	Whether any punishment was awarded to the officer during the last 10 years and, if so, the date of imposition and details of the penalty. (*)	
11.	Is any disciplinary / criminal proceeding or charge sheet pending against the officer as on date? (If so, details to be furnished including reference No., if any, of the Commission.)	
12.	Is any action contemplated against the officer as on date? (If so, details to be furnished.) (*)	

Date:

(Name & Signature)

(*) If Vigilance Clearance had been obtained from the Ministry / CVC in the past, the information may be provided for the period thereafter