

PONDICHERRY UNIVERSITY
(A Central University)
Puducherry – 605014
Guidelines for Best Faculty Award

Pondicherry University invites applications from eligible faculty members for the **Best Faculty Award** for the academic year **2026-2027**, in recognition of their **excellence in teaching, research, extension activities, and administrative contributions**, in line with **UGC Regulations and NAAC quality benchmarks directives**.

1. Objective of the Award

The Best Faculty Award aims to recognize and encourage faculty members who have demonstrated **outstanding and sustained performance** in academic and professional activities contributing to the growth of the University and society at large.

2. Eligibility

- a) Only **regular faculty members** of Pondicherry University (including those appointed under approved schemes and drawing regular scale of pay) are eligible.
- b) Faculty members who have received the Best Faculty Award earlier may apply **only after a gap of three years**.
- c) Contributions shall be confined to activities carried out **under the affiliation of Pondicherry University**.

3. Assessment Period

The assessment shall be based on performance during a period of **three consecutive academic years**, from **July to June**, preceding the year of notification.

4. Evaluation Framework

Metrics related to each of the components like Academic activities, Research, Extension activities and Administrative activities (**AREA**) were deliberated in detail and the points for each metric are finalized. The minimum score to be secured under each component to be eligible for Best Faculty award are given in the table below:

Components				
	Academic Activities	Research	Extension Activities	Administrative responsibilities
Weightage	30%	35%	20%	15%
Score (Points)	300	350	200	150
Minimum Score	180 (60% of 300)	210 (60% of 350)	100 (50% of 200)	--

The evaluation shall be carried out for a **maximum of 1000 points**, distributed across four categories respectively as given below:

Category	Area of Assessment	Maximum Points
I	Academic Activities	300
II	Research Contributions	350
III	Extension & Outreach Activities	200
IV	Administrative Responsibilities	150
Total		1000

5. Documentary Evidence

- Applicants must submit **verifiable documentary evidence** for each claim made.
- Claims without supporting documents or not conforming to the prescribed format shall **not be considered**.
- The Award Committee reserves the right to verify, accept, or reject any claim.

6. Selection Procedure

- The selection shall be made by a **duly constituted Award Committee**.
- The decision of the Committee shall be **final and binding**.
- The University reserves the right **not to confer the award** if no applicant is found suitable.

7. Mode of Application

Eligible faculty members shall submit their applications:

- In the **prescribed format**
 - Along with **self-attested supporting documents**
 - Through the **proper channel**
 - On or before **03.09.2026 (Thursday)**
- Late or incomplete applications will not be entertained.

8. Award

The award shall consist of:

- A **Certificate of Excellence**
- A **Citation**
- Such other recognition as decided by the University from time to time

9. General

- Submission of an application does not guarantee selection.
- Any dispute arising in connection with the award shall be subject to the jurisdiction of **Puducherry**.
- The University reserves the right to amend or withdraw this notification without prior notice.

BEST FACULTY AWARD – 1000 POINT WEIGHTAGE FRAMEWORK

CATEGORY I: ACADEMIC ACTIVITIES –300 POINTS

Sub-Metric	Maximum Points
Student Evaluation	30
PG Project Guidance	120
E-Content / MOOCs / SWAYAM	100
Curriculum / Course Design	30
Professional Memberships	20
TOTAL	300

CATEGORY II: RESEARCH CONTRIBUTIONS – 350 POINTS

Sub-Metric	Maximum Points
Research Projects (Completed + Ongoing)	50
Research Publications	180
Books / Chapters / Editorial Work	50
Ph.D Guidance	40
Patents	10
Research Metrics (h-index + i-10)	20
TOTAL	350

CATEGORY III: EXTENSION ACTIVITIES – 200 POINTS

Sub-Metric	Maximum Points
Organizing Conferences / FDPs	20
Invited Lectures / Talks	60
Consultancy / Revenue Generation	30
Community Service & Outreach (3.3–3.7 combined)	80
Membership in Govt Bodies	10
TOTAL	200

CATEGORY IV: ADMINISTRATIVE RESPONSIBILITIES – 150 POINTS

Sub-Metric	Maximum Points
Nodal Officers or Coordinators for Placements, Alumni, NSS, NCC, Chief warden, Warden, / DSW/ Deputy Dean (DSW), Dean – IR, Deputy Dean – IR, Election Officer of student council election, Chairman of ICC, IIC, HEPSN, Head of the department, Dean, Chief Proctor.	70
Coordinators/ Member in IIC, ICC, IQAC Faculty Coordinators, SDG Coordinators, NSS, NCC, Member of Committees constituted at University level.	40
At Department/ School level Coordinators for: placement, alumni, Industry connect events, SAMARTH, Mentor, Member of BoS, School Board, Exam coordination, Admission committee, Stock verification committee, Purchase committee, Grievance committee, Student council election	40
TOTAL	150