

PONDICHERRY UNIVERSITY
UNIVERSITY HOSTEL OFFICE

HOSTEL PROCEDURE – FOR VACATING
HOSTEL ROOM

(Arrange & Submit as per the following order)

- 1) Visit Pondicherry University Website ⇨ Circular ⇨ Access the Forms.
- 2) Download Final No Dues form and obtain Signature with Seal of HOD.
- 3) Hostel Room Clearance Certificate with respective Hostel Warden Signature.
- 4) Attach a copy of proof of payment made for Caution Deposit to process refund.
- 5) Attach a copy of active Bank Account Pass book where in student name is mentioned in the account (First Page) (Any Bank).
- 6) Attach a copy of University ID Card.
- 7) Submit the above to the Hostel Office.