**To**

Dept:

**The Director,**

Directorate of Distance Education,

Pondicherry University,

Puducherry-14.

**Sir,**

**Sub:** PU-DDE-December 2024 Exam session – Willingness to be a University Observer –Reg.

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The following members are willing to be the Observer of PU –DDE Examinations from 23.12.2024 to 05.01.2025 and the details are given below:

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| Sl.No | Name & Designation with Contact no. and Level in Pay Matrix | Choices of Exam Centre (2 options) | Proposed date of visit | |
| From | To |
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This is to be routed through the concerned HoD on or before **02.12.2024**

Yours Sincerely,

**Dean/HoD/Coordinator**

Date:

(with seal)