



PONDICHERRY UNIVERSITY
UNIVERSITY HOSTEL OFFICE

Attachment-2

**APPLICATION FOR FINAL NO DUES CERTIFICATE / REFUND OF
CAUTION DEPOSIT & MESS BALANCE (IF ANY)**

Date:

1. Name of the Hostel Resident :
2. Registration No. :
3. Course of Study :
4. Hostel Name : Room No.
5. Caution Deposit Challan No. : (Original Individual Copy Enclosed)
(PU Branch only) (Compulsory)
6. Purpose : Course to be Completed Course to be Discontinued Hostel to be Vacated Any other Reason
7. Mobile No. / Landline : Local STD
8. Address :
State Pin Code
9. Date of Vacation of the Hostel :
10. Mode of Journey : By Bus / By Train / By Air/ Any other mode

Mess closed on (date)
(Signature & with seal)

Signature of the Resident

Signature of the Supervisor
(Applicable for Ph.D. Scholars)

Signature of the HOD
(with seal)
(Or)
Forwarded by their Email ID

For Office use only

RECOMMENDED FOR ISSUE OF FINAL NO
DUES CERTIFICATE VACATED ON

ASSISTANT

SO/AR/DR/CW

APPROVAL SENT

ON/...../20.....