

# PONDICHERRY UNIVERSITY



## NEP REGULATIONS FOR AFFILIATED COLLEGES

**2023-24**

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**PONDICHERRY UNIVERSITY**  
**NEP – REGULATIONS FOR AFFILIATED**  
**COLLEGES 2023-24**

**MAJOR HIGHLIGHTS**

1. These NEP Regulations are applicable to all Arts and Science Colleges affiliated to Pondicherry University from the Academic Year 2023-24.
2. Multi Disciplinary 4 years UG programmes with award of Hons degrees are proposed.
3. Exiting students may be considered for award of a Certificate (after 1 year of study), Diploma (after 2 years of study)
4. Existing CBCS system is replaced with NEP Curriculum framework.
5. Along with Major, Minor disciplinary courses all students are expected to learn Multi-disciplinary subjects, ability enhancement courses, skill focused vocational courses
6. Course work shall focus on learning outcomes expected by NEP.
7. Learning through Internships/Field studies/Community service, etc. is embodied in Curriculum.
8. Activity based learning for increased employability skills is the focus of Teaching-Learning process.
9. Colleges/Institutions shall develop network/MoUs with Industry, Natural Institutes for Training.
10. Dual degree programme with Foreign Universities is encouraged.

# PONDICHERRY UNIVERSITY

## NEP - REGULATIONS

### 1.0. INTRODUCTION:

- Government of India has launched the National Education Policy (NEP - 2020), encompassing radical changes in the delivery and governance of Higher Education in the country.
- Pondicherry University has adopted the NEP and its Curriculum Framework from the Academic Year 2023-24 in its campus and proposing to implement in affiliated Colleges.
- These NEP Regulations are expected to provide clear direction and procedure for implementation of different provisions of NEP in all Higher Educational Institutions for starting 4 year Undergraduate Degree (Hons) programmes.
- Whereas the University seeks to enforce the academic disciplines to adopt the spirit of NEP in entry-exit requirements, academic bank of credits and credit transfer from MOOCS courses
- Whereas the regulations ought to preserve the academic autonomy of Colleges/HEIs in formulation of curriculum, outline learning outcomes, pedagogical approaches and evaluation methods and assignments of assessment of students.
- These regulations are poised for skill development, inter/multi-disciplinary learning, wider access and inclusiveness and entrepreneurship.

## 1.1. Major Highlights:

- NEP-Regulations are applicable for Affiliated Colleges from the Academic Year 2023-24
- All UG Boards of Students are mandated to revised regulations for UG and UG (Hons) Degree programmes with entry – exit facility
- Exiting students at the end of First Year will be award a Certificate, second year end with a Diploma, third year end with a UG degree and 4<sup>th</sup> year end with an Honours Degree.
- Colleges to organise vocational education in approved trades
- Summer vacation is allocated for conducting Internships/fieldstudies/exploring/Scientific Innovations/conducting social/community outreach programmes and other similar field/work related programmes.
- Boards of Studies with inputs from different Colleges would design curriculum as per the NEP guidelines.
- Faculty members are expected to network with industry and design assignments having components of job-oriented skills. They are also encouraged to adopt innovative methods of Teaching for imparting all contemporary developments.
- Internationalisation of Higher Education is encouraged for adopting such best practices and to bench mark with Foreign Universities/Inter-national Institutes.
- All Colleges are expected to network with skill development centres, vocational training institutes for facilitating student internships.
- Overall monitoring and implementation of NEP-2020 will coordinate by College level NEP coordinating Committee or the IQAC.

## **1.2. Transformative initiatives in Higher Education envisaged by NEP:**

- Introducing holistic a Multidisciplinary Undergraduate Education, that would help develop all capacities of human beings- intellectual, aesthetic, social, physical, emotional, ethical, and moral- in an integrated manner, soft skills, such as complex problem solving, critical thinking, creative thinking, communication skills and rigorous specialisation in a chosen field (s) of learning.
- Adoption of flexible curricular structures in order to enable creative combinations of disciplinary areas for study in multidisciplinary contexts that would also allow flexibility in course options that would be on offer to students, in addition to rigorous specialization in a subject or subjects.
- Environment education to include areas such as climate change, pollution, waste management, sanitation, conservation of biological diversity, management of biological resources and biodiversity, forest and wildlife conservation, and sustainable development and living.
- Value-based education to include the development of humanistic, ethical, constitutional and universal human values of truth, righteous conduct, peace, love, nonviolence, scientific temper, citizenship values, and life skills.
- Global Citizenship Education and education for sustainable development to form an integral part of the curriculum to empower learners to become aware of and understand global sustainable development issues and to become active promoter of more peaceful, tolerant, inclusive, secure and sustainable societies.

- Reorienting teaching programmes to ensure the development of capabilities across a range of disciplines including sciences, social sciences, arts, humanities, languages as well as vocational subjects. This would involve offering programmes/course of study relating to Languages, Literature, Music, Philosophy, Art, Dance, Theatre, Statistics, Pure and applied sciences, sports, etc. and other such subjects needed for a multidisciplinary and stimulating learning environment.

Preparing professional in cutting edge areas that are fast gaining prominence, such as Artificial Intelligence(AI), 3D machining, big data analysis and machine learning, in addition to genomic studies, biotechnology, nanotechnology, neuroscience with important applications to health, environment and sustainable living that will be woven into undergraduate education for enhancing the employability of the youth.

## **2. SHORT-TITLE AND DEFINITIONS**

### **2.1. Short-title, Commencement and Application**

- i. These Regulations shall be called NEP Regulations for Affiliated Colleges of the Pondicherry University, 2023-24.
- ii. These Regulations shall come into force from the Academic Year 2023-24.
- iii. These Regulations shall apply to all teaching programmes of Arts & Science Colleges affiliated to Pondicherry University and other Institutions/Centres admitted to the privileges of the University for award of under graduate Degrees/Diplomas/Certificates.
- iv. The programmes governed by other Statutory bodies/professional associations may adopt Regulations brought out by them (Eg. NCTE, AICTE, BCI etc...)

## 2.2 Definitions.

Terms used in the NEP-CBCS Regulations shall have the meaning assigned to them as given below unless the context otherwise requires:

- a. Credit:** A credit is the number of hours of instruction required per week for the given subject in a given semester of 16-18 weeks. One credit is equivalent to 15 hours of teaching (lecture or tutorial) or 30 hours of practice or field work or community engagement and service per Semester.
- b. Academic Year** means the year starting on 1st day of July and ends on the 30th day of June succeeding year.
- c. Residence time** means the time a student spends for attending classes in the College/Institution (either Online/Offline) as a full-time student and enrolled in any Academic programme of the Institution.
- d. Semester** means 18 weeks (90 Working days) of teaching-learning session of which two weeks shall be set apart for examinations and evaluation;
- e. Grade** means a letter grade assigned to a student in a Course for his performance at academic sessions as denoted in symbols of: O(outstanding), A+(Excellent), A (Very good), B+ (good), B (Above average), C (average), P (Pass) F (fail) and Ab (Absent) with a numeric value of O=10, A+=9, A=8, B+=7, B=6, C=5 P=4, and F=0, Ab=0;
- f. Grade Point Average (GPA)** means an average of the Grades secured by a student in all courses in a given academic session duly weighted by the number of credits associated to each of the courses;
- g. Cumulative GPA (CGPA)** is the weighted average of all courses the student has taken in a given Programme;



- h. “A common Course”** means the set of courses that all students who are admitted to any Programme of the University are required to study; these courses include, Languages (English- modern Indian languages), NEP specific courses- viz. Understanding India, Environmental sciences/Education, Health and wellbeing/Yoga, Digital & Technological solutions;
- i. “Major Discipline”** means the core subject mandatory for the programme, Major discipline may be a single discipline or interdisciplinary/ multidisciplinary courses. Eg. B.Sc. (Physics) or B.Sc. (Physics, Maths and Chemistry)
- j. “Minor Discipline”** means allied or elective subjects to major discipline.
- (i) “Minor discipline Cognate”** refers to a pool of courses offered by the parent department/ cognate (allied) departments. Eg. B.Com(General) may have minors streams leading in 2/3 to B.Com (Accounting & Taxation), B.Com(Banking & Finance), B.Com(cCompany Law & Corporate Secretaryship) or B.Com(Computer applications and Data Analytics)
- (ii) “Minor discipline Generic”** refers to the subsidiary/elective subjects chosen from a basket of courses offered by different departments other than the minors offered by the parent department. Eg. B.Com. (Corporate Economics)
- k. “Credit Requirement”** for a Degree/Diploma/Certificate Programme means the minimum number of credits that a student shall accumulate to achieve the status of being qualified to receive the said Degree, Diploma/Certificate as the case may be;
- l. “Exit option”** means the option exercised by the students, to leave the Programme at the end of any given Academic year;
- m. “Lateral entry”** means a student being admitted into an ongoing Programme of the University otherwise than in the 1st year of the programme.

- n. “Vocational Studies/Education”** This refer to set of activities for participation in an approved project or practical or lab, practices of application of scientific theories, studio activities involving students in creative artistic activities, workshop-based activities, field-based shop-floor learning, and Community engagement services, etc... *(These courses are expected to enable students to incorporate the learned skills in daily life and start up entrepreneurship.)*
- o . Skill-based learning/project** This refers to activities designed to understand the different socio-economic contexts, first-hand understanding of the policies, regulations, organizational structures, processes, and programmes that guide the development process.
- p. Work-based internship** - This refers to structured internships with local industry, businesses, artists, crafts persons etc. which will further improve employability.

### **3. PROGRAMMES OF STUDY, ELIGIBILITY**

#### **3.1. Programmes to be offered at Colleges:**

The Curriculum Framework designed by UGC for implementing NEP 2020 specifies that all Undergraduate(UG) degree programmes are to be fro a period either for 3 years or for 4 years leading to award of UG or UG(Hons) Degrees.

All UG courses shall focus on conceptual understanding and development of critical thinking in a given field of Study, incidentally the skills such as communication, team work and leadership shall embodied in Teaching-learning process to facilitate for career option in the given field of specialization.

### **3.2. Degrees, Diplomas and Certificates:**

NEP 2020 introduces the facility to breakdown the Programme of study at Undergraduate(UG) level after completion of every year of study. The students will be awarded the following:

- An UG Certificate after completion of 1 Year (2 Semesters) of study in the chosen field of study. (After completing specific number of courses and 4 week internship)
- An UG Diploma after completing 2 years (4 Semesters) of Study and an Internship.
- A Bachelor Degree after completing 3 Years (6 Semesters) of Programme of Study.
- A 4 year Bachelor Degree with Honors after completion of 8 Semesters (4 Years) of Programme of Study and a Research Project in final semester).

## **4. STRUCTURE OF ACADEMIC PROGRAMMES:**

All Academic Programmes offered under NEP shall be stylized in terms of credits. Each course/subject in a given Programme of study shall carry certain number of credits which will be awarded on completion of the said course.

### **4.1. Breakup of Credits and Courses:**

Every Undergraduate (UG) programme offered by a College shall confirm to the Structure specified by the UGC's Framework, 2023. A student of 3 year UG programme is mandated to complete a minimum of 120 credits and the student of 4 year Honors degree shall complete 160 credits.

An UG student shall complete the following courses under different heads as listed below:

1. Major Disciplinary Courses
2. Minor Disciplinary Courses
3. Multi Disciplinary Courses
4. Ability Enhancement Courses
5. Skill Enhancement Courses
6. Value added/Common Courses
7. Internships and Community Service based projects
8. Research Project work for (Honors degree)

NEP Framework has specified the minimum number of credits that a Bachelor student has to earn in  $\frac{3}{4}$  year period. Table I specifies the number of credits and number of courses that a 3 year UG student and a 4 year UG (Hons) Degree student is expected to complete in 3 and 4 year duration respectively.

**TABLE I**  
**BREAKUP OF CREDITS AND COURSES**

<b>Sl. No.</b>	<b>Component</b>	<b>3 Year Degree</b>	<b>4 Year Hons Degree</b>
1	Major Disciplinary Courses	60 Credits (15 Courses of 4 credits each)	80 Credits (20 Courses of 4 credits each)
2	Minor Discipline Courses	24 Credits (6 Courses of 4 Credits each)	32 Credits (8 Courses of 4 credits each)
3	Multi-Disciplinary Courses	9 Credits (3 courses of 3credits each)	9 Credits (3 courses of 3 credits each)
4	Ability Enhancement Courses	8 Credits (4 courses of 2 credits each)	8 Credits (4 courses of 2 credits each)
5	Skill Enhancement Course	9 Credits (3 courses of 3 credits each)	9 Credits ( 3courses of 3 credits each)
6	Common Value added courses	8 Credits ( 4 course of 2 credits each)	8 Credits (4 course of 2 credits each)
7	Community Science	2 Credits (1 field based course)	2 Credits (1 field based course)
8	Research Dissertation Project	-	12 Credits (Project report & background subjects)
9	Total ( 3 year) credits required	120 Credits	160 Credits 1

## **4.2. NEP Classification of Courses:**

### **i) Major Disciplinary courses (MJD): (60/80 credits)**

Major disciplinary courses are subject specific compulsory subjects that a student has to complete to obtain the UG/UG (Hons) Degree in the given discipline. Major disciplinary courses shall constitute 50% of the total credits.

All discipline specific major courses shall be designed for 4 credits each with one/two additional hours or guidance of teaching at Tutorials/Practicals.

UG programmes may be offered in a single major discipline or in Multiple Major disciplines giving equal weightage in credits. For example a B.Sc. course may be in a single discipline like B.Sc. (Maths) or with multiple major disciplines like B.Sc. (Maths, Physics & Chemistry).

### **ii) Minor Disciplinary Course (MID): (24/32 credits)**

Minor disciplinary courses refer to those subjects which are Allied/Specialisation/Elective subjects to the Major discipline. These allied courses are expected to provide additional understanding of the subject in a specific focused area. For example a B.A. (Political Science) student shall study allied subjects like Public Administration, Sociology as these subjects have inter linkages with the Major Disciplinary subjects.

Minor disciplinary courses(MID) may also be designed by the parent department or collaborated with sister departments. Parent departments may introduce minor specialisations to students by offering a set of 6 to 8 courses in one/two streams as electives or specialisation subjects. A BBA/MBA programme may have electives in HR, marketing, finance, etc. with a set of 6 to 8 subjects in each.

In order to provide choice to the students to choose a particular specialisation/elective, the BOS may develop 2 to 3 streams of minor specialisation courses to focus on such trades for better placement of students. Each stream of 6/8 specialisation/elective subjects may facilitate award of two/three unique degrees in a given major Eg. B.Sc. (Physical Chemistry), B.Sc. (Pharmaceutical chemistry), etc.

### **iii) Multi-Disciplinary courses (MLD): (9 Credits)**

All undergraduate students are mandated to pursue 9 credits worth of courses in such Multi-disciplinary areas/Courses out of 9/10 NEP defined subjects. Colleges may identify any 3 multiple disciplinary streams listed below based on availability of resources and manpower.

- a) Natural Sciences
- b) Physical Sciences
- c) Mathematics & Statistics
- d) Computer Science/Applications
- e) Data Analysis
- f) Social Sciences
- g) Humanities
- h) Commerce & Management
- i) Library Science
- j) Media Sciences, etc.

Students are expected to learn basic/introductory courses designed by other departments for this purpose. Colleges may list any 3 introductory courses (one each in Natural Sciences – Semester -1, Physical Sciences – Semester - 2, Humanities/Social Sciences – Semester 3) for uniform adoption of all UG students.

**iv) Ability Enhancement (AEC) courses: (8 Credits)**

All Undergraduate (UG) students are mandated to complete at least 8 Credits worth of Courses which focus on Communication and Linguistic skills, Critical reading, writing skills. These courses are expected to enhance the ability in articulation and presentation of their thoughts at workplace. Colleges may design these ability enhancement courses tuned to the requirements of given major discipline. Eg. A course in Business Communication is more appropriate in place of literature/prose/poetry.

- a) English Language

<b>Ability Enhancement Course</b>	
<p>I. English Language</p> <ul style="list-style-type: none"> <li>a) English Language &amp; Literature – 1 and 2</li> <li>b) Functional English – 1 and 2</li> <li>c) Communicative English – 1 and 2</li> </ul>	<p>II. Indian Language (two courses)</p> <ul style="list-style-type: none"> <li>a) Indian language &amp; Literature – 1 and 2</li> <li>b) Functional language – 2</li> <li>c) Communicative language - 1 and 2</li> </ul>





#### **v) Skill Enhancement Course: (9 Credits)**

These courses focus at imparting practical skills with hands-on Training. In order to enhance the employability of students, Colleges are expected to design such courses that they deem fit for their students for better employment/entrepreneurship/career development, etc. Colleges may also outsource the Skill Enhancement Courses to AICTE approved agencies for conducting short term Training Workshops, Skill India initiatives of GOI and approved Trades by Skill development of corporation are to be considered. short term courses.

#### **vi) Value Added Common courses(VAC): (8 credits)**

Under NEP, the UGC has proposed for 6 to 8 credits worth of common courses which are likely to add value to overall knowledge base of the students. These courses include:

- a) Understanding India
- a) Environmental Studies
- b) Digital Technologies
- c) Health, Wellness, Yoga Education, Sports & Fitness

The course structure and coverage of topics are suggested by UGC in its draft documents, colleges/UG Boards of Studies may design the methodology for conducting these value added courses.

## **vii) Summer Internship ( 2 to 4 Credits)**

As per the UGC guidelines all UG students should be exposed to 4 to 6 week Summer Internship in an industrial organisations/Training Centres/Research Institution, etc. Such Summer Internship is to be conducted in between 4<sup>th</sup> Semester and 5<sup>th</sup> semester. A review of report and award of grade based on Work based learning by students is to be recorded during the 5<sup>th</sup> Semester.

### **a) Community Engagement and Service(CES) (2 credits)**

All UG students are also mandated to participate in a 15 days community engagement activity during their winter vacation between 3<sup>rd</sup> and 4<sup>th</sup> Semesters. This Community engagement activity is expected to expose the students to social problems of neighbourhood village students may prepare a report on the activities carried out for a award of 2 credits.

## **viii) Research Project (12 Credits)**

All UG (Hons) Degree students are expected to conduct a semester long Research work - during their 8<sup>th</sup> Semester and submit a Research Report. Students may be given necessary guidance by faculty members in identifying the research problem, conduct of study and preparation of a Project Report.

All these Research Reports are evaluated by a Jury of external experts. A presentation of Results and Viva may also be part of evaluation. A Publication out of findings of the Research Project may also be encouraged.

### **4.3. Levels of Courses:**

NEP Framework classifies all courses into certain levels based on the content and level of Teaching-Learning standards adopted. While Introductory/Basic courses are taught in the First/Second years of UG Degree programme, Core/Advanced courses are introduced at 3<sup>rd</sup>/4<sup>th</sup> years of graduation. Further, additional bridge courses are designed for other discipline students. These Bridge courses are designed to bridge the knowledge gap between different disciplinary students to enable them to seamlessly learn the Major/Minor disciplinary courses.

The levels are:

- 0 to 99 = Pre requisite/ Bridge courses
- 100 to 199 = Foundation courses/Introductory courses
- 200 to 299 = Intermediate Level courses
- 300 to 399 = Core courses/Advanced courses
- 400 and above = Specialization subjects

#### **4.4 Pedagogical Styles:**

In order to achieve the expected Learning outcomes, UGC Framework has specified different Pedagogical approaches for different courses at undergraduate level. These approaches include:

- a) Lecture course
- b) Tutorial course
- c) Practice cum or laboratory courses
- d) Seminar Course
- e) Internship course
- f) Studio activity based course
- g) Field practicing
- h) Project work courses
- i) Community engagement and service course

The details of these different types of Pedagogical methods are as follows:

All major/minor and other courses may be stylised into the following forms:

a) Lecture Courses	Regular classrooms lectures by qualified/experienced Expert Teachers <ul style="list-style-type: none"><li>• These Lectures may also include classroom discussion, demonstrations, case analysis,</li><li>• Use of Models, A.V, Documentaries, PPTs may supplement.</li></ul>
b) Tutorial Courses	Problem solving Exercise classes guided discussion, supplementary readings vocational training, etc.
c) Practicals/Lab work	Practical Lab activity with Theoretical support Mini projects, Activity based engagement, Programme excursions, Data processing and presentation exercise
d) Seminar Course	A course requiring student to design and participate in discussions, Group Discussions, Elocution and Debate, Oral Communication Paper presentations, Poster Presentation, Role play participation, Quiz competitions, Business plan preparation/presentation, etc.

e) Internship course	Courses requiring students to Learn by doing in the workplace external to the educational Institutions. Internships involve working in Business establishment, Local industry, Government Departments, NGOs, Arts and Crafts on the job experience at different service organisations. All Internships should be properly guided and inducted for focused learning.
Studio Activity based course	Engagement of students with creative/artistic/Innovative activities. The activity should have a for visual/experimental activities. These involve building models based on Scientific Theories, creation imaginary fiction, Drama nine, Modern Art, Motivations/Ethics-moral based plays, craft models floral/fruit arrangements, drawings and design, dissertation, etc.

#### **4.5. Semester –wise Break up of Courses for 3 year UG and 4 Year UG (Hons) Degree programmes**

Incorporating the focus of NEP in terms of different categories of courses and award of Certificates, Diplomas and Degrees during different stages of 4 year Degree programmes, a template for Semester-wise course work was designed by the UGC and presented in para 5.3 of “Curriculum Framework”. Salient features of it are as follows:

- All courses shall carry specified number of credits.
- Every Semester shall have a minimum of 20 credits worth of courses.
- Credits for a course shall be decided on the basis of number of Contact hours of the teaching in a classroom.
- One credit means one hour of Teaching in case of Theory subject and at least 2 hours of conducting Practical in hours case of Lab subjects.

- All Major and Minor disciplinary Courses shall have 4 credits with 6 hours of work load (including 2 hours of tutorials)
- Language courses, ability enhancement, skill enhancement and value added common course also will have 2 hours of hands on training.
- Progress of Learning is measured in terms of credits earned by the students by successfully completion the course.
- Students can exercise his/her choice for exiting the course at the end of every Academic year.
- Graduate attributes listed by UGC shall be the focus of Teaching-Learning process.
- Semester I and II shall focus on introductory courses/subjects in Major/Minor disciplines and shall focus on providing knowledge in Multidisciplinary areas, skill enhancement and ability enhancement courses.
- Semester III and IV shall focus on Core disciplinary courses with a focus on building strong foundation in the given Discipline.
- Semester V and VI shall focus on providing in-depth knowledge and skills required for taking up a career in the given discipline.
- Semester VII and VIII shall focus on Advanced knowledge and shall direct the students to take up socially relevant projects/Research works newer applications of the knowledge.

While directing the above mentioned requirements, UGC has designed a Template for each Semester. The same with greater clarification is given in **Annexure I**.

## **5. IMPLEMENTATION OF NEP REGULATIONS:**

### **5.1. Course Design and Boards of Studies (BOS):**

Boards of Studies (BOS) is responsible for implementing the NEP Framework proposed by the UGC. Boards of Studies (BOS) is a Statutory academic Body consisting of a Chairman and members of faculty, external experts, industrialists etc.

BOS undertakes the responsibility of incorporating the required Courses i.e. Theory, Practicals, Internships, Project work, Viva voce, etc. based on the developments in Research, Technology, Economy and the Society, BOS decides on the skills and knowledge requirements for graduates in the given Degree programme.

### **5.2. Course Regulations:**

BOS prepares the course-wise “Regulations” for deciding the Learning outcomes, eligibility of students for admission and evaluation, Faculty, technical staff requirements, equipments and stores required and pedagogical methods to be adopted for each subject. (A Proforma for listing Regulations for each UG program is given in **Annexure II**).

### **5.3. Curriculum and Syllabus:**

BOS is also prepares the overall “Curriculum Framework”, Semester-wise breakup, detailed Syllabus for each subject listed in the curriculum framework. The BOS also specifies the Learning outcomes from each subject, number of sessions of Teaching, Basic Text books, Reference



Books, Journals/Magazines, E-resources, list of student activities for each subject and methodology of Teaching and evaluation of each subject. (Appendix III (A) and III (B) gives Templates for presentation of syllabus for each Theory subject and a Practical Lab subject)

#### **5.4. Approval by School board and Academic Council:**

The Curriculum and Course structure and the detailed syllabus prepared by the BOS shall be placed before the School Board and Academic Council for their approval before implementing the same across Colleges.

#### **5.5. Academic Audit of Courses:**

IQAC at every College is expected to supervise the implementation of NEP Regulations in every discipline of the College. Availability of required number of Classrooms, Faculty rooms, Labs, Library facilities, Computer Centre and recruitment of Faculty members, allocation of funds for running the Science Labs/Computer Centre etc., is the responsibility of Principal/College Management.

### **6. ELIGIBILITY, ADMISSIONS, LATERAL ENTRY, MINIMUM ATTENDANCE REQUIREMENTS:**

#### **6.1. Eligibility:**

All students who have completed their Higher Secondary School Certificate are eligible for admission into an undergraduate degree programme, subject to securing specified percentage of marks at 12<sup>th</sup> standard fixed by the respective Universities/State Governments for each UG Programme.

## **6.2. Admissions:**

As per the NEP, students shall be admitted to Undergraduate Programmes on basis of merit order in an All India Admission Test like CUET, NEET, etc. However, the respective State/UT Governments shall decide the order of merit for admission of students for different courses offered at Colleges

## **6.3. Lateral Entry:**

As per NEP, students have a choice of exit and entry into the Programme of Study multiple number of times. UGC specifies that about 10% of seats over and above the sanctioned strength shall be allocated to accommodate the Lateral Entry students. Detailed guidelines for lateral Entry would be finalized by the University shortly.

## **7. EVALUATION:**

### **7.1. Total Marks: 100**

All Credit courses are evaluated for 100 marks. Internal Assessment component is for 25 marks and the End Semester University exam is for 75 marks. In case of Practicals, Project work etc., it is 50:50 marks for Internal and End-Semester Exams.

### **7.2. Break up of Internal Assessment marks:**

Total Internal Assessment mark for a theory subject is 25 marks.  
The breakup is:

a)	Mid Semester Exam (one) - 20 Marks
b)	Percentage of Attendance - 5 Marks
<b>Total - 25 Marks</b>	

Marks for Attendance is as follows:

Below 75%	0
75% - 80%	1
80% - 85%	2
85% - 90%	3
90% - 95%	4
95% - 100%	5

### **7.3. Internal Test Scheme:**

Principal of the College schedules the Mid-Semester Exam for all courses during 8/9<sup>th</sup> week of start of classes. All faculty members are expected to conduct this Mid-Semester exam for 1.30 hr duration and evaluate, upload the marks to Controller of Examinations of University. Colleges are also requested to preserve the answer books of Mid-Semester exams until declaration of results by the University.

### **7.4. Internal Assessment marks for Practicals/Project work/ Internships subjects:**

Faculty member in-charge of Lab practicals shall evaluate the practical subjects for 50 marks. The break up is as follows:

a) Observation note/Demo note/ Work dairy	20
b) Practical Record/Internship Report	30
<b>Total</b>	<b>50</b>

### **7.5. End-Semester University Exam:**

Controller of Examinations (COE) of Pondicherry University schedules the End-Semester exams for all theory and practical subjects based on University calendar.

A detailed Exam Time Table shall be circulated to all Colleges atleast 15 days before the start of exams mostly during 15/16<sup>th</sup> week of the Semester. Question Papers shall be set externally based on BOS approved syllabus. All students who have a minimum of 70% attendance are eligible to attend the end-semester exams. The breakup of end semester marks:

a) Theory subjects (Sec A, Sec B and Sec C) Question from all units of syllabus	75 marks
b) Practical/Internship Project Work subjects (Based on Practical Exams/ Presentation/Viva)	50 marks

### **7.6. Consolidation of Marks and passing Minimum**

Controller of Examinations of the University consolidates the Internal Assessment marks uploaded by the Colleges and marks secured by students in end-semester examination. The total marks will be converted into letter grades as shown in the following Table 2. As per NEP Regulations, the passing minimum is 50% marks (IA + End semester put together) However, Pondicherry University considers 40% marks as pass during first 3 years of study and students who secured less than 50 will be awarded 'P' (Pass Grade)

### **7.7. Arrear Exam:**

A student who failed to secure 50% marks in aggregate is declared as Failed and he is eligible to take up supplementary examination by registering to the said course in the following Semester. All other candidates who failed due to shortage of attendance, those who are seeking to improve the grade shall repeat the course.

## **7.8. Letter Grades and Calculation of CGPA:**

Total Marks Secured by a student in each subject shall be converted into a letter grade. UGC Framework has suggested a Country wide uniform letter grades for all UG courses. The following Table shows the seven letter grades and corresponding meaning and the grade points for calculation of CGPA.

**TABLE – 2**

<b>Equivalent Letter Grade</b>	<b>Meaning</b>	<b>Grade Points for Calculation of CGPA</b>
O	Outstanding	10
A+	Excellent	9
A	Very Good	8
B+	Good	7
B	Above Average	6
C	Average	5
P	Pass	4
F	Fail	0
Ab	Absent	0

In order to work out the above letter grades, the marks secured by a student (Total of IA and Semester End) would be categorized for relative grading.

The ranges of marks for each grades would be worked as follows:

Highest marks in the given subject : X

Cut of marks for grading purpose : 50 marks

Passing mark (for 3 year of UG) = 40

Number of grades (excepting P grade)  
(O,A+,A,B+,B,C) = 6

Range of marks = K

$$K = \frac{x-50}{G}$$

The following table given the range of marks and letter grades.

According to K value, one of the following grading scheme will be followed.

(i) If  $K \geq 5$ , then the grades shall be awarded as given in Table II.

<b>Table II</b>		
<b>Range of Marks in %</b>	<b>Letter Grade Points for</b>	<b>Letter Grade Points for</b>
X to (X-K)+1	O	10
(X-K) to (X-2K)+1	A+	9
(X-2K) to (X-3K)+1	A	8
(X-3K) to (X-4K)+1	B+	7
(X-4K) to (X-5K)+1	B	6
(X-5K) to 50	C	5
40 – 49	P	4
Below 40	F	0
Absent (Lack of Attendance)	Ab	0

(ii) If  $K < 5$ , then the grades shall be awarded as given in Table III.

<b>Table III</b>		
<b>Range of Marks in %</b>	<b>Letter Grade Points for</b>	<b>Letter Grade Points for</b>
80-100	O	10
71-79	A+	9
66-70	A	8
61-65	B+	7
56-60	B	6
50-55	C	5
40-49	P	4
Below 40	F	0
Absent (lack of attendance)	Ab	0

### **7.8.1. Calculation of Semester Grade Point average and CGPA:**

Semester Grade Point Average (SGPA) is calculated by taking a weighted average of all grade points secured by a candidate from all subjects registered by him/her in the given Semester. The weights being the number of credits that each subject carries.

Cumulative Grade Point Average (CGPA) CGPA shall be calculated as the weighted average of credits that course carries and the value of Grade points averaged for all subjects.

### **Computation of SGPA and CGPA**

The following procedure shall be followed to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e. **SGPA** (Si) =  $\Sigma(C_i \times G_i) / \Sigma C_i$

Where  $C_i$  is the number of credits of the  $i^{\text{th}}$  course and  $G_i$  is the grade point scored by the student in the  $i^{\text{th}}$  course.

#### **(i) Example for Computation of SGPA where candidate has not failed in any course.**

<b>Semester</b>	<b>Course</b>	<b>Credit</b>	<b>Letter Grade</b>	<b>Grade point</b>	<b>Credit Point (Credit x Grade)</b>
I	Course 1	3	A	8	3 X 8 = 24
I	Course 2	4	B+	7	4 X 7 = 28
I	Course 3	3	B	6	3 X 6 = 18
I	Course 4	3	O	10	3 X 10 = 30
I	Course 5	3	C	5	3 X 5 = 15
I	Course 6	4	B	6	4 X 6 = 24
		20			139
	SGPA				139/20=6.95

**(ii) Example for Computation of SGPA where candidate has failed in one course.**

Semester	Course	Credit	Letter Grade	Grade point	Credit Point (Credit x Grade)
I	Course 1	3	A	8	3 X 8 = 24
I	Course 2	4	B+	7	4 X 7 = 28
I	Course 3	3	B	6	3 X 6 = 18
I	Course 4	3	O	10	3 X 10 = 30
I	Course 5	3	C	5	3 X 5 = 15
I	Course 6	4	F	0	4 X 0 = 00
		20			115
	SGPA				115/20=5.75

**(iii) Example for Computation of SGPA where candidate has failed in two courses.**

Semester	Course	Credit	Letter Grade	Grade point	Credit Point (Credit x Grade)
I	Course 1	3	A	8	3 X 8 = 24
I	Course 2	4	B+	7	4 X 7 = 28
I	Course 3	3	F	0	3 X 0 = 00
I	Course 4	3	B	6	3 X 6 = 18
I	Course 5	3	C	5	3 X 5 = 15
I	Course 6	4	F	0	4 X 0 = 00
		20			85
	SGPA				85/20=4.25

The CGPA shall also be calculated in similar way as shown in examples (i), (ii) and (iii) of SGPA for all subjects taken by the students in all the semesters. However, if any student fails more than once in the same subject, then while calculating CGPA, the credit and grade point related to the subject in which the student fails in multiple attempts will be restricted to one time only. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

In case of audit courses offered, the students may be given (P) or (F) grade without any credits. This may be indicated in the mark sheet. Audit courses will not be considered towards the calculation of CGPA.



## **7.9. Declaration of Results:**

Controller of Examinations (COE) of the University shall declare the results of given UG programme following the CGPA secured by students by the end of 6<sup>th</sup> Semester and 8<sup>th</sup> Semester.

### **PASS CLASSES**

<b>Range of CGPA</b>	<b>Result</b>
9.0 above	First Class with distinction
6.0 above	First Class
5.0 Below 5.99	Second Class
4.0 4.99	Pass Class

## **8. Role and Responsibility of the College:**

### **8.1. Role of Principal:**

Principal/Director/Dean of the College shall exercise the responsibility for the implementation UGCs NEP in all Undergraduate programmes. Provision of required Infrastructure, Equipments, Budgetary allocations for funds for library purchases, development of Common facilities, conduct of Special training programmes for Soft skill development, Campus Placement facility and provision of Student Amenities and conduct of different Events like Induction day, Fresher's Meet, Farewell, College Day, Graduation Day, Celebration of UN days, etc. He shall ensure the quality teaching by recruiting qualified faculty members and ensure fair conduct of all exams.

## **8.2. Role and Responsibility of HODs/Programme Coordination:**

All UG programmes shall be offered by designed Academic Departments. A minimum number of Core Faculty members for the given discipline are to be recruited. The HODs/Programme Coordinators shall taken the responsibility of organizing the Academic Programme.

HOD shall take the responsibility of implementing the University Calendar for starting the Class work, Class Time Table, coordinate the Course Work with other disciplines. The schedule of Internships/Project works/Community engagement activity shall be prepared in advance. He/She shall develop the required Industry network with necessary collaborations/MoUs for skill training to all UG students, Winter/Summer internships.

## **8.3. Powers to Resolve the Grievance:**

Notwithstanding to the above provisions of these Regulations, the Chairman of Academic Council/Vice-Chancellor of Pondicherry University has the ultimate authority to interpret, modify and relax any of the above mentioned provisions/Guidelines. He/She may constitute such Committees from time to time for smooth implementation of UGC's NEP Framework across all Colleges affiliated to Pondicherry University.

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**SEMESTER WISE COURSE STRUCTURE FOR UG AND UG (HONS) COURSES**

Semester	Levels of Teaching	Major Disciplinary Courses (Total Credits: 60/80)	Minor Disciplinary Courses (Total Credits: 24/32)	Multi-Disciplinary Courses (Total Credits: 9)	Ability Enhancement courses (Total Credits: 8)	Skill Enhancement Courses (Total Credits: 9)	Value added / Common Course (Total Credits: 8)	Total Credits
I	100 Level	MJD – I Major Disciplinary Course - 1  <b>4 Cr</b>	MID-I Minor Disciplinary Course -1  (2 to 3 stream of Minor)  <b>4 Cr</b>	MLDC-I Multi-Disciplinary Course-1  Natural Sciences (3 Cr)  <b>3 Cr</b>	AEC-I Ability Enhancement course English -1 (4 Hours Teaching) Language Course - 1 4 hrs of Teaching  <b>2+1</b>	SKE-I Skill Enhancement Course-1 15 Practicals (3 Cr) 2 to 3 streams of Hands on Training  <b>3 Cr</b>	VAC I and II NEP special common courses (two) 1. Environmental Sciences/Education (2 Cr) 2. Understanding India (2 Cr)  <b>4 Cr</b>	Total courses in Semester I - 7  <b>20</b>
II	100 Level 1	MJD – 2 Major Disciplinary Course – 2  <b>4 Cr</b>	MID-II Minor Disciplinary Course -2 2 to 3 streams of minor courses  <b>4 Cr</b>	MLDC-II Multi-Disciplinary Course-2 Physical Sciences  <b>3 Cr</b>	AEC -II Language course- 2 English - 2 (2 Cr) (4 Hrs of Teaching)  <b>2+1</b>	SKE-II Skill Development Course Practicals - 2 (3 Cr)  <b>3 Cr</b>	VAC III & IV NEP Special/Common courses -3,4 3. Health & Yoga (2 Cr) 4. Digital Techn (2 Cr)  <b>4 Cr</b>	Total courses in Semester II - 7  <b>20</b>
Certificate for exiting students provided that they undergo 4 credits Internship during Summer Vacation in the given stream of skill training								

Semester	Levels of Teaching	Major Discipline Course (Total Credits: 60/80)	Minor Discipline Course (Total Credits: 24/32)	Multi-Disciplinary Course (Total Credits: 9)	Ability Enhancement courses (Total Credits: 8)	Skill Enhancement Courses (Total Credits: 9)		Total Credits
III	200 Level	MJD – III & IV Major Disciplinary Course - 3 Major Disciplinary Course - 4 <b>8 Cr</b>	MID-III Minor Disciplinary Course -3  (Allied/Elective) (4 Cr) <b>4Cr</b>	MDC-III Multi- Disciplinary Course-3  Basics of Humanities (3 Cr) <b>3Cr</b>	AEC-III Ability Enhancement course Indian Language - 1 (4 Hours Teaching) <b>2+1 Cr</b>	SKE-III Skill Development Course Practicals (3 Cr) <b>3Cr</b>	- <b>0</b>	Total courses in Semester III - 6 <b>20</b>
IV	200 Level	Major 5 (4 Cr) Major 6 (4 Cr) Major 7 (4 Cr) <b>12Cr</b>	Minor 4  (4 Cr) <b>4C</b>	-  <b>0</b>	AEC - 4  Indian Language - 2 (2 Cr) <b>2+1 Cr</b>	- <b>0</b>	Winter Project  (Community engagement 15 days) <b>2 Cr</b>	Total courses in Semester IV - 6 <b>20</b>
UG Diploma in Major Disciplinary course for Exiting Students after completing 4 Cr Summer Internship for 45 Days								

Semester	Levels of Teaching	Major Discipline Course	Minor Discipline Course	Multi-Disciplinary Course	Ability Enhancement courses		Value added /Common Course	Total Credits
V	300 Level	Major 8 Major 9 Major 10  (12 cr)  <b>12Cr</b>	Minor 5  (4 Cr)  <b>4Crr</b>	-  <b>0</b>	-  <b>0</b>	Summer Internship for 60 Days (4 Cr) (Main -15)  <b>4 Cr</b>	-  <b>0</b>	Total courses in Semester V – 5  <b>20</b>
VI	300 Level	Major 11 Major 12 Major 13 Major 14  4*4 (16 Cr)  <b>16Cr</b>	Minor 6  (4 Cr)  <b>4Crr</b>	-  <b>0</b>	-  <b>0</b>	-  <b>0</b>	-  <b>0</b>	Total courses in Semester VI – 5  <b>20</b>
Total courses for a UG Degree		15 Courses  <b>60 Cr</b>	6 Courses  <b>24 Cr</b>	3 Courses  <b>9 Cr</b>	4 Course  <b>8 Cr</b>	3 Course  <b>9 Cr</b>	4 Course  <b>8 Cr</b>	Total courses for a 3 yr UG Degree  <b>120Cr</b>

## UG Hons Degree

Semester	Levels of Teaching	Major Discipline Course  (Total Credits 80)	Minor Discipline Course  (Total Credits 32)	Multi-Disciplinary Course	Ability Enhancement courses	Skill Enhancement Courses	Value added /Common Course	Total Credits	
VII	400	Major 16 Major 17 Major 18 (12 cr)  <b>12</b>	Minor 7 Minor 8 (8 Cr)  <b>8</b>	-	-	-	-	20	
VIII	400	Major 19 Major 20  (8 cr)  <b>8</b>	-	Research Project (12 Cr)  Research + Viva  (or)  3 Additional Major Courses (3*4=12)				<b>1</b>	12   20
Total Course		20 courses  80 Credits	8  <b>32</b>	3 Course  <b>9</b>	4 Course  <b>8</b>	3 Course  <b>4</b>	4 Course  <b>8</b>	52 Course	

- UG (hons) Degree by Research
- UG (hons) Degree by Coursework

**SEMESTER WISE CREDITS AND HOURS OF WORK AS PER  
NEP**

<b>SEMESTER I</b>				
<b>Code No</b>	<b>Nature of Course</b>	<b>Title of the Course</b>	<b>Credits</b>	<b>Hours of Teacher</b>
MJD 1	Major Disciplinary courses (compulsory)	MJD-1	4	5
MID 1	Major Disciplinary courses (choose any one)	MID-1(A)	4	5
		MID-1 (B)		
		MID-1©		
MLD 1	Multi-Disciplinary courses (compulsory)	MLD-1.(Natural Sciences)	3	4
AEC I & II	Ability Enhancement courses I & II English or Indian Language	AEC-1 (A). Basic Language and Literature	2+1	4
		AEC-1 (B). Functional Language		
		AEC-1©. Spoken communication		
		AEC-2 (A). Basic Language and Literature		
		AEC-2 (B). Functional Language		
		AEC-2 ©. Spoken communication		
SEC	Skill Enhancement Course (Any one)	SEC-1(A)	3	4
		SEC-1(B)		
		SEC-1(C)		
VAC	NEP Value added common courses I & II (compulsory)	VAC-1. Environmental Education	2	4
		VAC-2. Understanding India (Theory/Field based)	2	4
		<b>Total Credits/ Total Hours of Work</b>	<b>20 Credit</b>	<b>30 Hours</b>

Department floats 2 to 3 streams of minor courses (Allied/specialisations/elective) and student chooses any one

<b>SEMESTER II</b>				
<b>Code No</b>	<b>Nature of Course</b>	<b>Title of the Course</b>	<b>Credits</b>	<b>Hours of Teacher</b>
MJD 2	Major Disciplinary courses (compulsory)	MJD-2	4	5
MID 2	Major Disciplinary courses (choose any one)	MID-2(A)	4	5
		MID-2 (B)		
		MID-2©		
MLD 2	Multi-Disciplinary courses (compulsory)	MLD-2.(Physical Sciences)	3	4
AEC III & IV	Ability Enhancement courses III& IV English or Indian Language	AEC-3 (A). Basic Language and Literature	2+1	4
		AEC-3 (B). Functional Language		
		AEC-3©. Spoken communication		
		AEC-4 (A). Basic Language and Literature		
		AEC-4 (B). Functional Language		
		AEC-4©. Spoken communication		
SEC	Skill Enhancement Course (Any one)	SEC-2(A)	3	4
		SEC-2(B)		
		SEC-2(C)		
VAC	NEP Value added common courses I & II (compulsory)	VAC-3. Health & Wellness/Yoga Education	2	4
		VAC-4. Digital Technology Education (Theory/Field based)	2	4
		<b>Total Credits/ Total Hours of Work</b>	<b>20 Credit</b>	<b>30 Hours</b>



<b>SEMESTER III</b>				
<b>Code No</b>	<b>Nature of Course</b>	<b>Title of the Course</b>	<b>Credits</b>	<b>Hours of Teacher</b>
MJD 3	Major Disciplinary courses (compulsory)	MJD 3: _____	4	5
MJD 4		MJD 4: _____	4	5
MID 3	Major Disciplinary courses (choose any one)	MID-3(A): _____	4	5
		MID-3 (B): _____		
		MID-3©: _____		
MLD 3	Multi-Disciplinary courses (compulsory)	MLD-3.(Humanities & Social Sciences)	3	4
AEC V & VI	Ability Enhancement courses V& VI English or Indian Language	AEC-5 (A). Basic Language and Literature	2+1	4
		AEC-5 (B). Functional Language		
		AEC-5©. Spoken communication		
		AEC-6 (A). Basic Language and Literature		
		AEC-6 (B). Functional Language		
		AEC-6 ©. Spoken communication		
SEC	Skill Enhancement Course (Any one)	SEC-3(A)	3	4
		SEC-3(B)		
		SEC-3(C)		
		<b>Total Credits/ Total Hours of Work</b>		

<b>SEMESTER IV</b>				
<b>Code No</b>	<b>Nature of Course</b>	<b>Title of the Course</b>	<b>Credits</b>	<b>Hours of Teacher</b>
MJD 5	Major Disciplinary courses (compulsory)	MJD 5: _____	4	5
MJD 6		MJD 6: _____	4	5
MJD 7		MJD 7: _____	4	5
MID 4	Minor Disciplinary courses (choose any one)	MID-4(A): _____	4	5
		MID-4 (B): _____		
		MID-4©: _____		
AEC VII & VIII	Ability Enhancement courses VII& VIII English or Indian Language	AEC-7 (A). Basic Language and Literature	2+1	4
		AEC-7 (B). Functional Language		
		AEC-7©. Spoken communication		
		AEC-8 (A). Basic Language and Literature		
		AEC-8 (B). Functional Language		
		AEC-8 ©. Spoken communication		
Project	WP/Internship	Community Engagement	2	6
		<b>Total Credits/ Total Hours of Work</b>	<b>20 Credit</b>	<b>30 Hours</b>

<b>SEMESTER V</b>				
<b>Code No</b>	<b>Nature of Course</b>	<b>Title of the Course</b>	<b>Credits</b>	<b>Hours of Teacher</b>
MJD 8	Major Disciplinary courses (compulsory)	MJD 8: _____	4	5
MJD 9		MJD 9: _____	4	5
MJD 10		MJD 10: _____	4	5
MID 5	Minor Disciplinary courses (choose any one)	MID-5(A): _____	4	5
		MID-5 (B): _____		
		MID-5©: _____		
SKD	Skill Development Course	MJD 15 – Summer Internship	4	6
		<b>Total Credits/ Total Hours of Work</b>	<b>20 Credit</b>	<b>26 Hours</b>

<b>SEMESTER VI</b>				
<b>Code No</b>	<b>Nature of Course</b>	<b>Title of the Course</b>	<b>Credits</b>	<b>Hours of Teacher</b>
MJD 11	Major Disciplinary courses (compulsory)	MJD 11: _____	4	5
MJD 12		MJD 12: _____	4	5
MJD 13		MJD 13: _____	4	5
MJD 14		MJD 14: _____	4	5
MID 6	Minor Disciplinary courses (choose any one)	MID-6(A): _____	4	5
		MID-6(B): _____		
		MID-6©: _____		
		<b>Total Credits/ Total Hours of Work</b>	<b>20 Credit</b>	<b>25 Hours</b>

<b>SEMESTER VII</b>				
<b>Code No</b>	<b>Nature of Course</b>	<b>Title of the Course</b>	<b>Credits</b>	<b>Hours of Teacher</b>
MJD 16	Major Disciplinary courses (compulsory)	MJD 16: _____	4	5
MJD 17		MJD 17: _____	4	5
MJD 18		MJD 18: _____	4	5
MID 7	Minor Disciplinary courses  (choose any one)	MID-7(A): _____	4	5
MID 8		MID-7(B): _____		
		MID-7©: _____		
		MID-8(A): _____	4	5
MID-8(B): _____				
MID-8©: _____				
		<b>Total Credits/ Total Hours of Work</b>	<b>20</b>	<b>25 Hours</b>

<b>SEMESTER VIII</b>				
<b>Code No</b>	<b>Nature of Course</b>	<b>Title of the Course</b>	<b>Credits</b>	<b>Hours of Teacher</b>
MJD 19	Major Disciplinary courses (compulsory)	MJD 19: _____	4	5
MJD 20		MJD 20: _____	4	5
MID	Research Project or Major Disciplinary Course (Choose one) Or 3 Major Disciplinary Courses	Research Project (Alternatively)	12	15
			4*3	5*3
		<b>Total Credits/ Total Hours of Work</b>	<b>20</b>	<b>25 Hours</b>

# PONDICHERRY UNIVERSITY

## Annexure III

UG/PG BOS in \_\_\_\_\_

### FORMAT FOR PREPARATION OF COURSE STRUCTURE AND REGULATIONS FOR EACH UG PROGRAMME

Titles of the 3 year UG/4 year/ UG (Hons) Degree \_\_\_\_\_ (with one major and 2 to 3 minors)

\_\_\_\_\_

#### REGULATIONS

1. Learning outcomes/Employability / skill focus of the Programme:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

2. Titles of the Certificates/Diplomas for exiting students (2 to 3 Certificates/Diplomas based on specialised internship undergone by the students)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

3. Value added certificate/skill certification/certificates based on Indian Traditional Knowledge

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

4. Basic Eligibility for Admission of Students (Required subjects at +2 level and % of

Marks):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

5. Total number of Teachers required to handle different subjects (along with their qualification/specialisation)

Sl. No.	Cadre	No. of Faculty Members Required	Qualifications Required	Specialisations Required
1.	Professors			
2.	Associate Professor			
3.	Assistant Professor			
4.	Tutors/Teaching Assistants/Lab Demonstrators			
5.	Technical Staff			

6. Bridge courses to be organised for other Disciplinary students (Max 10 sessions with zero credits):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

7. Number of classrooms, number of Science/Engineering/Computer Labs and Equipment Required for each lab (including English Lab and ICT Labs for conducting Practicals/Number of computers/computer labs required)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

8. Softwares or Databases for conduct Computer Lab practicals/major stores for science labs:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

9. Lab running Expenses/Stores:

- a) Budget for conducting Science labs \_\_\_\_\_
- b) Budget for conducting Engineering practicals: \_\_\_\_\_
- c) Budget for computer lab running expenses: \_\_\_\_\_
- d) Budget for conducting  
IVs/Field works/Internships, etc. \_\_\_\_\_

10. List of basic Text Books for the entire course (Atleast one per subject)

- a) List of Basic text books( for all subjects)
- b) List of Journals to be Subscribe
- c) List of Magazines/Newspapers needed
- d) Approximate Library Budget Rs. \_\_\_\_\_ per

11. Essential knowledge/Skills required:

(Maths/Basic Computer knowledge/  
Coding/English communication/  
Programming skills/Typing, etc.)

12. List of Major/Minor and other courses:

	<b>a) Major Courses (compulsory)</b>	<b>Credits</b>
3 Year UG	1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____ 9. _____ 10. _____	

	11. _____ 12. _____ 13. _____ 14. _____ 15. Summer Internship	4 Cr
4 year UG Hons (in place of Research Project)	1. _____ 2. _____ 3. _____ 4. _____ 5. _____	
<b>b) Minor Disciplinary courses (students may choose any one stream)</b>		
Stream A	1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____	
Stream B	1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____	
Stream C	1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____	



C) Other Courses			
I. Multidisciplinary course (MDC)			
	Category	Title of Theory	Code
1.	Natural Science		
2.	Physical Science		
3.	Social Science		

II. Ability Enhancement Courses(AEC)		
Category	List of courses	Credits
I. English	A. English Language	2
	B. Functional English	2
	C. Communicative English	2
Category	List of courses	Credits
II. Indian Language	A. English Language	2
	B. Functional English	2
	C. Communicative English	2

13. Student Activities: (Project Work/Internships/Field Studies/Tours/Training/Programmes required to be conducted)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**14. Break up of Evaluation/Passing Minimum:**

Internal Marks (Method of Exam)

(Tests/Quizzes/Presentation/assignments/project Reports/etc.) \_\_\_\_\_

End-Semester pattern of QP:

(For Theory exam/Practical exams/

viva voce exams/project

reports/etc.) \_\_\_\_\_

15. Entry/Exit Specifications (Basic eligibility/Subject studied):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

16. Approved list of SWAYAM/MOOCs courses (for substituting the courses) \ (Maximum number of credits Transferrable)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

17. List of value added courses /certificates/Diploma co-exist with the main programme and ad-ons to be completed by students for qualifying for the degree:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

18. List of Institutions/ organisations to collaborate for joint degree/dual degree/training arrangement under internationalisation of education:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

19. Field of specialisations for which Professors of practice needed to be invited

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_
- e. \_\_\_\_\_

20. Evaluation procedure of Research Report at UG (Hons) degree

**Enclosures:**

1. Semester-wise course structure for UG courses.
2. Semester-wise Time Table for UG courses.

**PONDICHERY UNIVERSITY**

**TEMPLATE FOR DESIGNING SUBJECT WISE SYLLABUS**  
**(THEORY SUBJECTS)**

1. Title of the UG programme: \_\_\_\_\_

2. Title of the subject: \_\_\_\_\_

3. Course code: \_\_\_\_\_

<b>4. Learning outcomes:</b>	<b>7. Specifications:</b> <ul style="list-style-type: none"><li>• Nature of the Course: Major/Minor</li><li>• No. of credits:</li><li>• Pedagogy:<ul style="list-style-type: none"><li>• (Theory/Practicals)</li><li>• % of Theory &amp; Problems</li></ul></li></ul> <hr/> <b>8. Bridge courses to be done:</b> 1. _____ 2. _____ 3. _____ 4. _____ 5. _____
1.	
2.	
3.	
<b>5. Skill Training:</b>	
1.	
2.	
3.	
<b>6. Pre-requisites:</b>	
1. _____	
2. _____	
3. _____	
4. _____	
5. _____	

9.

Unit No.	Unit Heading	Detailed Syllabus	No. of Hours of Teaching
I		_____ _____ _____ _____ _____ _____ _____ _____	

II		<hr/> <hr/> <hr/> <hr/> <hr/>	
III		<hr/> <hr/> <hr/> <hr/> <hr/>	
IV*		<hr/> <hr/> <hr/> <hr/> <hr/>	
V*		<hr/> <hr/> <hr/> <hr/> <hr/>	

- IV & V units concentrate on contemporary developments in the given subjects)

10. Unit wise Student activities:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

11. Basic Text Books (Author, Title, Pub, Place, Year) (one/two)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

12. Reference Books (Atleast 5) (Full Details)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

13. Web Resource (Websites/Databases/E-Resources)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

14. Journals/Magazines (National /International) (Minimum 5 per subject)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

15. Evaluation methodology: (Theory/Practical/Oral components)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

16. Qualifications/Specialisations required for faculty to handle the subject:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**PONDICHERRY UNIVERSITY**

**TEMPLATE FOR DESIGNING COURSE WISE SYLLABUS (PRACTICALS)**

1. Title of the UG Degree programme: \_\_\_\_\_

2. Semester No: \_\_\_\_\_

3. Title of the Course: \_\_\_\_\_

4. No. of Credits: \_\_\_\_\_

<b>5. Learning outcomes:</b>	<b>8. Specifications:</b> <ul style="list-style-type: none"><li>• Nature of the Course: Major/Minor</li><li>• Total No. of Lab sessions:</li><li>• Demo Classes:</li><li>• Lab Practicals</li></ul> <b>9. Pre-Requisites:</b>
1.	
2.	
3.	
<b>6. Skills expected:</b>	
1.	
2.	
3.	
<b>7. Associated Theory Course: (Topics)</b>	
1.	
2.	
3.	
4.	
5.	

**10.**

Sl. No.	List of Practicals (10 to 25 practicals)	No. of Sessions
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		

12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		

**11. Reference Materials:**

1. Work Books:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

2. Hand books/Demo Dairy

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

3. Web Resources

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

4. Major Equipments Required for conducting Practicals:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_



5. Major Stores required for conducting Practicals:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

6. Licensed Software required for lab:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**12. Student Activities:**

1. Demo notes/Observation Note Books \_\_\_\_\_
2. Practical Record/Internship Report \_\_\_\_\_

**13. Supporting Theory/Reprints of Research papers:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**14. Evaluation Methodology:**

- Break up Marks (Internal: \_\_\_\_\_ ; End-Semester: \_\_\_\_\_)
- Components of Internal Evaluation
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
  4. \_\_\_\_\_
  5. \_\_\_\_\_

- Components of End-Semester Exams

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

- (Records/Documents to be maintained)\_\_\_\_\_

- Activities/Assignments to be completed)\_\_\_\_\_

**15. Faculty Qualifications/Specialisation for conducting Practicals:**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

\*\*\*\*\*