

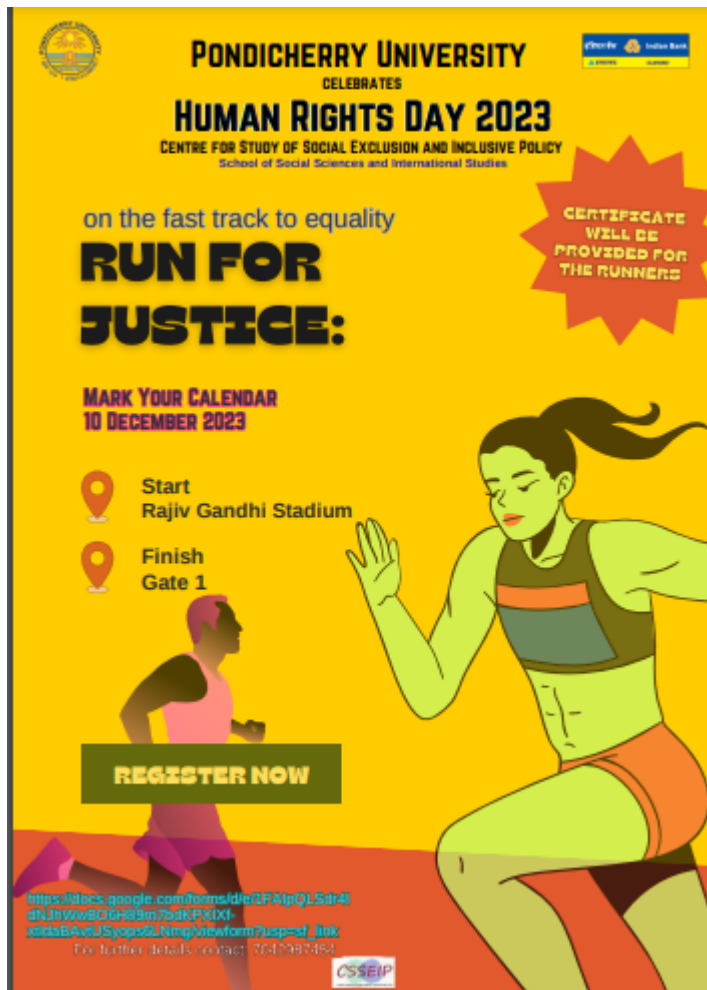
### **Centre for Social Exclusive and Inclusive Policy:**

From its inception in 2009, the Centre for Study of Social Exclusion and Inclusive Policy at Pondicherry University has been actively engaging in teaching, research and extension activities. Centres as itself, have been conceptualized and established by the UGC during the X Five year plan, to correct through teaching and research, the inequalities created through discrimination and deprivation promoted by hegemonic structures. The UGC X plan guidelines for the establishment of these centres recognizes that such egemonic structures have been a ‘pervasive feature of our society’ promoting exclusion of large segments of opulation especially those in the margins. It is the goal of the Centre for Study of Social Exclusion and Inclusive Policy to contribute to the democratic process by checking the creation and propulsion of social exclusion through theory and policy contributions. In this academic year 2019-20, the Centre takes its goal further through the introduction of a new interdisciplinary Social Science Postgraduate programme in Human Rights and Inclusive Policy. M.A. Human Rights and Inclusive Policy is in line with the subject focus of the Centre with special attention to different national and international bodies that protect Human Rights and facilitate Inclusive Policy.

Centre: <https://www.pondiuni.edu.in/departement/centre-for-study-of-social-exclusion-inclusive-policy/>

### **Events:**

[https://www.pondiuni.edu.in/university\\_news/human-rights-day-2023-run-for-justice-centre-for-study-of-social-exclusion-and-inclusive-policy/](https://www.pondiuni.edu.in/university_news/human-rights-day-2023-run-for-justice-centre-for-study-of-social-exclusion-and-inclusive-policy/)



Events: [https://www.pondiuni.edu.in/university\\_news/human-rights-day-2023-special-lecture-on-monitoring-access-and-inclusion-in-unsdg4-an-lnob-leave-no-one-behind-perspective-centre-for-study-of-social-exclusion-and-inclusive-pol/](https://www.pondiuni.edu.in/university_news/human-rights-day-2023-special-lecture-on-monitoring-access-and-inclusion-in-unsdg4-an-lnob-leave-no-one-behind-perspective-centre-for-study-of-social-exclusion-and-inclusive-pol/)



## EQUAL OPPORTUNITY CELL

Pondicherry University is situated in rural settings connecting both the Union Territory of Pondicherry and Tamilnadu. Thousands of students hailing from weaker sections are studying in Pondicherry University and they are given all assistance in harnessing their talents. Many students, after getting their training enter into services both in private and public sectors. All the SC/ST/ OBC/Women/ physically challenged, socially and economically disadvantaged students are given special training by Equal Opportunity Cell established in the University. EOC promotes equal opportunities to enjoy the rights and the facilities of all the deprived students. It also facilitates the students for writing competitive exams including Civil Service

Exams conducted by UPSC through special coaching programme established in 2007. EOC functions based on the principle set by the equal opportunity act of 1995 and the discrimination Act of 1992 of Government of India. These two Acts are promoted through both MOE and UGC by providing facilities to all the Universities. Being one of the leading Central Universities, Pondicherry University has been in the forefront functioning actively promoting the interest of the deprived students and faculty members.

### **Aims and Objectives of the Cell**

- To implement the reservation policy for SCs/STs and Minorities in the University and to collect data regarding the implementation of the policies in respect of admissions, appointments to teaching and non-teaching positions in the university..
- To implement, monitor and evaluate continuously the reservation policy in the university and plan measures for ensuring effective implementation of the policy and programme of the Government.
- To create awareness about the welfare programmes available for the marginalized sections of society.
- To create equal opportunities in education and employment.
- To equip the students with the skills required to face the challenges of life.
- To acquire leadership qualities and democratic attitude
- To practice national integration and social harmony.

### **Major functions of the Cell**

- The Cell collects, process and tabulates data related to admissions and appointments as per the requirements of UGC, Government and other agencies and submit detailed report to UGC and other Government agencies in respect of implementation of reservation policy, enrolment of students, appointment of teachers/non teaching staff, hostel accommodation, staff quarters etc.
- It also consolidates data pertaining to the above to be sent to UGC/State Government periodically and promptly in addition to works relating to representations received from SC/ST/OBC/Minorities/PH candidates regarding their admission, recruitment, promotion and other similar matters in the University.
- EOC functions as a grievances redressal cell for the SC/ST/OBC/Minorities/PH students and employees of the university and render them necessary help in solving their academic as well as administrative problems.

- It actively involves itself in helping the students to get their scholarships/educational concessions from State Government, Rajiv Gandhi National Fellowship for SC/ST, Post Doctoral Fellowship for SC/ST from UGC and MANF for Minorities from UGC.

<https://www.pondiuni.edu.in/department/equal-opportunity-cell/>



**PONDICHERRY UNIVERSITY**  
(A Central University)  
**EQUAL OPPORTUNITY CELL**

**Dr. A. Joseph Kennedy (Dept. of Maths)**  
COORDINATOR, EOC  
[kennedy.pondi@gmail.com](mailto:kennedy.pondi@gmail.com)

*EOC Office*  
*R. Venkatraman Nagar*  
*Kalapet, Puducherry-605014*

No. PU/EOC/Co/2020-21/ 633

Date: 18.02.2021

**CIRCULAR**

**Sub: Assumption of charge as the Coordinator EOC PU – Reg.**  
**Ref: Office order No: PU/PD4/2020-21/ 597 dated 11.02.2021**

In pursuance to the reference cited above, I have assumed charge as the Coordinator of Equal Opportunity Cell, Pondicherry University, in the forenoon on 18.02.2021.

All the confidential/official communications intended to the Coordinator EOC may henceforth be addressed to:

Dr. A. Joseph Kennedy,  
Coordinator, Equal Opportunity Cell  
Pondicherry University,  
Pondicherry -14.

Phone: 0413 – 2654396 (off)  
E-mail: [kennedy.pondi@pondiuni.ac.in](mailto:kennedy.pondi@pondiuni.ac.in)  
Cell: 9382822684

Yours Sincerely,

(Dr. A. Joseph Kennedy)  
Coordinator, Equal Opportunity Cell

Copy to:

- 1) The Assistant Registrar to VC's Secretariat-for information to Vice-Chancellor.
- 2) The Assistant Registrar to Registrar's Secretariat-for information to Registrar.
- 3) The PA to Director (Studies) - for kind information of Director.
- 4) The PA to Director (Culture) - for kind information of Director.
- 5) The Private Secretary, Finance Officer – for kind information of FO.
- 6) The Systems Manager- with a request to host in the University Website.



**PONDICHERY UNIVERSITY**  
(A Central University)  
**EQUAL OPPORTUNITY CELL**

**Dr. A. Joseph Kennedy (Professor, Dept. of Mathematics)**  
COORDINATOR, Equal Opportunity Cell  
[kennedy.pondi@gmail.com](mailto:kennedy.pondi@gmail.com) Cell: 9382822684

*EOC Office*  
SH-108, Science Block II  
Kalapet, Puducherry-605014

No. PU/EOC/2022-23/1

Date: 02.01.2023

## **Important Circular**

All the HODs of the Departments and centres are requested to depute one or two regular faculty/guest faculty/PDF/Ph. D scholars (with NET or JRF) to handle classes for students aspiring to appear for UPSC (preliminary)/JRF/NET(Mar,2023)/CSIR exams as well as for students interested to have remedial classes in their respective subjects without affecting the regular classes. This UGC scheme, Special Coaching classes is under Equal opportunity cell. The teachers will be paid remuneration as per the UGC norms. The Departments are requested to utilize this UGC scheme.

For further information, contact Mr. P. Jaish (Ph. D. scholar), 9585366456, email: [kennedy.pondi@gmail.com](mailto:kennedy.pondi@gmail.com)

**Co-ordinator**

A handwritten signature in blue ink, appearing to read 'A. Joseph Kennedy'.

(Dr. A. Joseph Kennedy)



PONDICHERRY UNIVERSITY  
(A Central University)  
EQUAL OPPORTUNITY CELL

**Dr. A. Joseph Kennedy** (Associate Prof, Dept. of Maths)  
COORDINATOR, EOC  
[kennedy.pondi@gmail.com](mailto:kennedy.pondi@gmail.com) Cell: 9382822684

*EOC Office*  
SH-108, Science Block II  
Kalapet, Puducherry-605014

No. PU/EOC/2021-22/9

Date: 07.04.2022

**Special Coaching classes**  
**For UPSC/NET/CSIR – June, 2022**

All the department wise subject coordinators (JRF/NET/CSIR)/ interested faculty members are requested to take the Remedial Coaching/Coaching classes for Entry into service/ Coaching for National Eligibility test in online/offline mode. The registration details and timing of the classes may be informed to the undersigned as early as possible and for any help in this connection, you may contact ([kennedy.pondi@gmail.com](mailto:kennedy.pondi@gmail.com) Cell: 9382822684). The attendance of the classes may be submitted before Dec, 2022.

Thanking you.

Yours Sincerely,

(Dr. A. Joseph Kennedy)



## Special Reservation Cell

This SC/ST Cell has established for the welfare of SC/ST students of the University as per the instructions of the UGC/State Government from time to time. The Cell also functions as a Grievances Redressal Cell for the grievances of the SC/ST students and employees of the University and renders them necessary help in solving their academic as well as administrative problems. The Cell also performs any other work assigned from time to time to promote higher education among these two communities suffering from economic, social and educational deprivations. The main objective of the SC/ST Cell is to ensure proper implementation of various schemes of University Grants commission/Government of India/State Government introduced from time to time.

Link: <https://www.pondiuni.edu.in/departments/special-reservation-cell/>

<https://www.pondiuni.edu.in/special-reservation-cell/>



**PONDICHERRY UNIVERSITY**  
(A Central University Established under an Act of Parliament 1985 )  
**SPECIAL RESERVATION CELL**

**Dr. P.G. ARUL,**  
**Liaison Officer &**  
**Professor, Department of International Business**

Student Service Centre,  
R.V. Nagar, Kalapet,  
Puducherry - 605 014  
Phone: 0413-2654733

Ref. No.: PU/SRC/LO/ 2019-20/ **529,**

Date: **31-7-2019**

### **CIRCULAR**

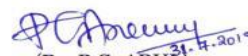
Sub: Assumption of charge as Liaison Officer, Special Reservation Cell,  
Pondicherry University – Reg.

Ref: Office Order No. PU/Estt/NT-1/II-24/2019/139, Date: 16.07.2019

\*\*\*\*\*

I have assumed charge as Liaison Officer, Special Reservation Cell, Pondicherry University on the forenoon of 31<sup>st</sup> July 2019. All communications such as D.O. letters & Confidential letters etc. meant for the Liaison Officer, Special Reservation Cell, Pondicherry University may be addressed as under:

Dr. P.G. Arul  
Liaison Officer  
Special Reservation Cell  
Students Service Centre  
Pondicherry University  
Puducherry – 605 014  
Phone : 0413-2654733, Mobile: 9489585536.

  
(Dr. P.G. ARUL)  
Liaison Officer

To

All Directors/Deans/HODs/Centre Heads/Librarian/Officers of this University

Copy to:

- 1) The Assistant Registrar, Vice-Chancellor's Secretariat, Pondicherry University
- 2) The Assistant Registrar, Registrar's Secretariat, Pondicherry University
- 3) The Assistant Registrar, (Academic), Pondicherry University
- 4) The Deputy Registrar (Admn), Pondicherry University
- ✓ 5) The System Manager, Computer Centre, Pondicherry University – with a request to host this circular in University website





**PONDICHERRY UNIVERSITY**  
**PONDICHERRY**

Ref.No.PU/ESTT/NT-1/II-3/2013/169

Date : 05-11-2013

**OFFICE ORDER No. 286**

**Sub:** PU – Establishment –Change of nomenclature of SC/ST Cell of this university as Special Reservation Cell– Reg.

**Ref:** 1) Letter No.D.O No.F.31-1/2013(CU) dated 12.09.2013 received from Shri Akhilesh Gupta, Secretary, University Grants Commission, New Delhi

2) Office Memorandum No.43011/153/2010-Estt (Res.) dated 4<sup>th</sup> January, 2013 of Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, New Delhi

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In the Office Memorandum second cited, the Government of India has instructed to set up a **Special Reservation Cell** for enforcement of orders of reservation in posts and services of the Central Government. Accordingly the nomenclature of the SC/ST cell established vide Executive Council Resolution No.5 dated 06.10.86 is hereby changed as **Special Reservation Cell** subject to ratification by the Executive Council. The Special Reservation Cell will be functioning under the direct control of the Deputy Registrar (SC/ST) & Liaison Officer (SC/ST). The Role, Responsibilities, Control etc., of the Liaison Officer (SC/ST) will be as contained in the Annexure to the Office Memorandum second cited above.

(BY ORDER)

  
**DEPUTY REGISTRAR (ADMN)**

To  
**The Deputy Registrar (SC/ST) & Liaison Officer (SC/ST)**  
Pondicherry University  
Pondicherry

**Copy to:**

1. All Directors, Pondicherry University – for circulation
2. All Deans/Heads of Schools/Heads/Centres, Pondicherry University – for circulation
3. The Secretary, UGC, New Delhi
4. Dr.K.Devan, Associate Professor & Liaison Officer (OBC) Adult and Continuing Education, Pondicherry University, Pondicherry
5. Dr. S.Manivannan, Deputy Registrar (Academic) & Liaison Officer (PWD), Pondicherry University, Pondicherry
6. The Assistant Registrar, Vice Chancellor's Secretariat, Pondicherry University
7. The Personal Assistant, Registrar's Secretariat, Pondicherry University

## Reservation Policy adopted as per UGC regulation:

[www.ugc.gov.in/pdfnews/6320608\\_reservation-Policy.pdf](http://www.ugc.gov.in/pdfnews/6320608_reservation-Policy.pdf)

### PG ADMISSION 2022-23

## RESERVATION

#### SC/ST Candidates

In accordance with the policy of the Government of India and the guidelines of the University Grants Commission, the University has reserved 15% of seats in each course for candidates belonging to the Scheduled Castes and 7.5% seats for those belonging to the Scheduled Tribes with a provision for inter-changeability between these categories, wherever necessary. All SC/ST candidates who have passed the qualifying examination are eligible to apply for PG admission irrespective of the percentage of marks obtained in the qualifying examination except otherwise specified. Candidates should submit a certificate about their caste from a Revenue Officer not below the rank of the Tahsildar at the time of admission.

#### OBC Candidates

27% reservation for OBC category (Non-Creamy Layer) is implemented by the University as per Government of India instructions.

#### EWS Candidates

In accordance with the policy of the Government of India, the University implements 10% reservation in admission for Economically Weaker Section (EWS) candidates in each course. The candidates have to produce the necessary certificate from the Revenue Department, in the format prescribed by Government of India.

#### Differently abled Candidates

5% of seats in each course are reserved for differently abled candidates. Each differently abled candidate shall be required to submit a certificate from a government hospital indicating the extent of physical disability and also the extent to which the disability hampers the candidate in pursuing his/her studies. The candidates may have to undergo a fresh medical examination if required by the University before being admitted. All differently abled candidates who have passed the qualifying examination are eligible to apply for PG admission irrespective of the percentage of marks obtained in the qualifying examination except otherwise specified.

#### Candidates from the Union Territory of Puducherry

25% of the seats are reserved for Puducherry Union territory candidates with respect to  
M.B.A. (Tourism & Travel Management)  
M.Sc. (Physics)  
M.Sc. (Biochemistry & Molecular Biology)  
M.Sc. (Computer Science)  
M.Sc. (Applied Geology)  
M.A. (Economics)  
M.Tech. (Computer Science & Engineering)  
M.A. (Mass Communication)  
M.A. (South Asian Studies)  
Master of Library & Information Science  
Master of Education  
Master of Social Work  
M.Tech. (Network & Information Security)

M.Tech. (Environmental Engineering & Management)  
M.Sc. (Applied Psychology)  
M.Sc. (Electronic Media)  
M.Sc. (Food Science & Nutrition)  
M.C.A.  
M.Com (Business Finance)  
M.Sc (Ecology)  
M.Sc (Environmental Sciences)  
20% reservation is given for Pondicherry UT candidates in MBA (Business Administration) course.

With regard to MCA, M.Sc. Computer Science & M.Com. (Business Finance) courses which are offered in both Karaikal and Puducherry campuses the reservation will be as follows:

**Karaikal Campus:** 25% for Karaikal residents failing which for students from other regions of Puducherry.

**Puducherry Campus:** 25% for Puducherry, Mahe & Yanam residents, failing which for students from Karaikal.

Two students hailing from the Union Territory of Puducherry shall be admitted to M.Sc. Biotechnology programme based on the merit list.

#### Reservation of two seats under Supernumerary Quota for Jammu & Kashmir candidates:

As per the instructions of UGC/AICTE, two seats under supernumerary quota have been created for admitting students from the State of Jammu & Kashmir in the following courses:

1. Five Year Intg. M.Sc programme in Physics, Chemistry & Applied Geology- 1 seat
2. Five Year Intg. M.Sc programme in Mathematics, Computer Science & Statistics- 1 seat

The admission shall be made based on the entrance examination.

#### Definition of Residence of Union Territory of Puducherry

(Subject to modifications issued by Govt. of Puducherry from time to time)

An applicant is considered to be a Puducherry resident if he/she is an Indian National and satisfies at least one of the following criteria:

(i) Candidates or his/her parents who have resided continuously in this Union Territory at least for the last five years as on 01-04-2022.

(ii) Candidates who have passed the Matric/S.S.L.C. or any other public examination and for that purpose had undergone academic studies continuously for five successive classes preceding the qualifying examination in a recognized educational institution located in this Union Territory, with continuous residence in this Union Territory during the said 5 years.

# DIVERSITY OF STUDENTS FROM ALL OVER INDIA AND FOREIGN COUNTRIES.

## Information Brochure:

<https://www.pondiuni.edu.in/files/Admission-2023-24/PG/PGInformationBrochure2023-24.pdf>

**Foreign Students Admission  
2022-23**

## FOREIGN, NON-RESIDENT INDIAN (NRI) & OVERSEAS CITIZEN OF INDIA (OCI)

### Admission

Self-supporting candidates of various categories as given below may apply directly using the link to the special online application form for Foreign/NRI/OCI applicants.

**Foreign Candidates:** holds a Non-Indian passport

**NRI:** holds an Indian passport and parents have the status of Non Resident Indian

**NRI with OCI:** holds an OCI Card issued by the Govt. of India. This Prospectus gives all details for Admissions 2022 – 23. For more details about various P.G. and Integrated P.G. programmes of study and Ph.D. please visit the respective department profile and prospectus available on the website.

Foreign/ NRI/ OCI applicants do not have to write the Entrance Examination for admission to any of the courses. A separate link is given for foreign students' applications. Applicants with educational qualifications outside India should upload copies of the relevant certificates and mark sheets together with the English version of such documents duly attested, if they are in a different language. Foreign students must have a VALID STUDENT VISA. The medium of instruction and communication is English for all courses except in specific language departments. Proficiency tests in English are not prescribed as a condition for admission. However, all students shall be able to read, write, comprehend and speak English fluently. Admission to various P.G. and Integrated P.G. programmes of study will be decided by the Admission Committee of the respective department/ centre.

Foreign students will be admitted at 10 per cent of the sanctioned strength in all PG programmes on supernumerary basis.

### Application Fee

The application fee shall be paid online by following the instructions available in the University website. The application fee for students from Non-SAARC countries is US\$100. The application fee for students from SAARC countries is US\$50. (\*Afghanistan, Bangladesh, Bhutan, India, Maldives, Nepal, Sri Lanka).

### Admission to Ph.D Programme

For admission to Ph.D. programmes the applicant should submit along with the online application, the details of the proposed research. Admission is subject to the recommendations of the Admission Committee of the concerned department and availability of supervisors in the proposed area of research in the department. Admission to the Ph.D. programme requires the student to have a VALID RESEARCH VISA.

The NRI, OCI and foreign candidates who apply for Ph.D. (Full-time) programme and fulfill the required eligibility criteria for Ph.D. (Full-time) are exempted from the entrance test, but they shall give a seminar before the Admission Committee.

### Study in India Program

Study in India Program (SIP) is open to students from abroad to study a semester/ two semesters of various courses available in the University on transfer of credits basis. Before they apply under the SIP, students may inform themselves regarding the approval from their parent Institution for transfer of credits for courses to be studied in Pondicherry University. The students can seek assistance through e-mail prior to their application and arrival. Course details are made accessible to students and their respective advisors on University website for mapping the suitability and credit equivalence. Credits earned are to be transferred to their respective Institutions within a month of the close of the semester. For enrolling into the SIP, please send an application at least three months in advance. Students have the option of choosing courses and credits from any of the relevant departments of the University. If your semester schedules are different from our calendar, the specific department Head should be contacted to know whether you can still be accommodated especially for courses that require lab work.

The SIP also offers customized bespoke need-based short-term courses or study programs based on requests from a University/ higher education Institution abroad. Such customized programs may be of shorter duration (1 to 5 weeks) for groups of students accompanied by a coordinator from their institution. In addition to academics, students can experience different facets of Indian culture. Assistance is provided to students to make their stay and experience comfortable and rewarding. SIP Applicants may email their interest.

More details for all Foreign / NRI / OCI applicants can be found on the website using link <https://www.pondiuni.edu.in/departments/international-relations/>

Contact: dean.int-rel@pondiuni.ac.in with CC to office.irpondiuni@gmail.com

### ICCR Scholarships

Foreign students are welcome to apply for ICCR funded scholarships directly at the A2A portal of ICCR (Indian Council for Cultural Relations) as per their calendar. For such applicants, the list of selected applicants will be sent by the ICCR to Pondicherry University. Admission is based on fulfilling the eligibility criteria for each course and will be done by the departments concerned. The final select list will be conveyed to the applicants by the University through ICCR.



### Online Applications for self-supporting students

Those who are not able to get the ICCR scholarships are encouraged to apply directly using online application form on our website as we are a Central University and the fees are very affordable, with world-class facilities, subsidized by the Government of India.

Pondicherry University has been ranked among the top 1,000 Universities in the world in the latest QS World University Rankings 2022.

Pondicherry University is one among only three institutions in India that offer MTech Computational Biology funded by the DBT DST. Self-financed foreign students are also welcome to apply. For details, please see Centre for Bio-Informatics.

### APPLICATION PROCEDURE

#### ONLINE

Application form is to be submitted online through the University website [www.pondiuni.edu.in](http://www.pondiuni.edu.in) by following the instructions posted therein.

#### FILLING OF APPLICATION FORM

1. Apply separately for each programme.
2. The Candidates have to submit application for each of the MBA programmes separately.
3. Fill in all columns with complete and correct information after going through the prospectus. Incomplete/ false/ wrong information will entail rejection of application. **Any claim based on wrong information, wrong course code, centre code, etc. will not be entertained at a later stage.**
4. Application forms are to be filled and submitted online, as per instructions in the University website: [www.pondiuni.edu.in](http://www.pondiuni.edu.in)
5. Due care should be taken in filling the application form. Select correct course in the relevant column which is very important.
6. All columns should be filled correctly and unambiguously.
7. While filling in the qualification and marks, care should be taken to provide the relevant marks/ grades.
8. After proper filling of the application form and payment

### GENERAL CONDITIONS OF ADMISSION

- All admissions are provisional, subject to verification of required documents, as per prescribed norms.
- Any course (P.G. degree and P. G. Diploma) may not be offered if sufficient number (at least 5) of students are not available.
- The students will be required to take up a group health insurance (for hospitalization, etc.) through the University.
- Admitted students are required to carry the University Identity Card at all times while they are inside the campus.
- Students are instructed not to miss classes, since 70% of attendance is required to appear for the examination. Those who need accommodation in the hostels must report to their departments prior to registration and counselling.
- The University reserves its right not to offer a course advertised, for any administrative or other reasons.

### Admission Requirements for Ph.D. Programmes

#### Educational Qualification

(Ph.D. Full-time and Part-time)

Candidates of Indian origin or overseas students who have qualified for a Master's degree of an accredited overseas university securing a minimum of 55% marks (or equivalent grade).

#### Selection Procedure:

(a) The candidate would be required to give a seminar before the Admission Committee on the proposed topic of research in the concerned School/ Department/ Centre. The Admission Committee/University may also adopt any other method of evaluation of the candidate which will also form the basis for considering the provisional admission to the candidate. The Admission Committee/ University should be convinced of the potential of the candidate to carry out research.

(b) All the Ph.D. applicants called for interview should submit at the time of interview, a clear written proposal of the research to be conducted, giving sufficient back-ground material and the proposed line of research, and obtain the consent of a research supervisor duly recognized by the University within the University area. In case of candidates working outside the University area, a co-supervisor duly recognized by the University may be permitted, if necessary, in addition to the University supervisor on the recommendation of the Doctoral

## CONDUCT & DISCIPLINE

### Pondicherry University has zero tolerance towards

#### (a) Ragging

#### (b) Sexual Harrasment

Students enrolled in Pondicherry University must abide by their duties and responsibilities to the University, faculty, staff and to other students. Failure to maintain appropriate standards of conduct will attract disciplinary action.

Students should not bring mobile phones to the Seminar Halls, Research Labs and Examination Halls and should not use mobile phones in the classroom.

#### Misconduct

Students' misconduct includes:

- disruption of classroom activity or hindering the learning of other students anywhere in the University;
- copying / cheating in examinations and assignments;
- behaviour which interferes functioning of the University, disrupts education, endangers the health or safety of staff or students, or damages any property within the campus including University property;
- pasting posters or conducting students' meetings / protests / processions within the campus without prior permission of the University authorities;
- the possession or use of intoxicating beverages inside the campus;
- the possession or use of illicit drugs inside the campus;
- the falsification of documents or providing false information in order to obtain admission to classes;
- the possession of weapons; and
- the failure to return loaned materials or settle dues to the University

#### Disciplinary Measures

Disciplinary action may include:

- Reprimand or warning;
- fail mark for an assignment or course;
- suspension for a semester or more;
- withholding of official transcripts;
- suspension of campus privileges including hostel accommodation;
- suspension or expulsion from the University;
- any other disciplinary action which the University authorities deem appropriate in the circumstances.

#### Prohibition of Ragging

Ragging in any form is strictly prohibited.

Senior students are not permitted to invite their juniors to their rooms for any introduction meetings.

#### Redressal Mechanisms

The Anti - Ragging committee of the University consists of all Deans. The list of members with their contact numbers is available on the University website

##### 1) Anti-Ragging Committee

Students can report any incident of ragging to the Registrar/Deans of respective Schools/Dean of Students' Welfare/ Chief Wardens (Boys & Girls) directly for remedial action

##### 2) Students' Grievances Redressal Cell

Students can report any grievances directly to the Dean, Students' Welfare for redressal.

##### 3) Sexual Harassment Prevention

##### Committee (SHPC)

The University has an SHPC and the list of members with their contact phone numbers is available on the University website. Any sexual harassment complaint can be reported to the Chairperson or any member of SHPC for redressal or can be recorded in the register kept for this purpose in the Registrar's office

##### 4) Women's Cell

Grievances relating to gender bias and discrimination affecting women in the campus can be reported to the Head of Women's Cell and the list of members of the cell with their contact phone numbers are available on the University website.

##### 5) Legal Services Clinic

'Legal services clinic' is setup in Pondicherry University for the students of the institution and especially for the students hailing from North Eastern states

## HOSTELS

### Foreign Students' Hostels

The University has air conditioned & non-air conditioned hostel rooms available for foreign students. 40 rooms are available in C.V.Raman Hostel for boys and 49 rooms are available in Madame Curie hostel for girls.

**Hostel fees structure will be provided separately.**

### Discipline

All hostel-related communications from the hostel inmates to the University authorities shall be routed through the proper channel, i.e. through the wardens of the respective hostels and Chief Warden. Any subversive activity, misdemeanor, obnoxious behaviour, flouting of hostel rules & regulation, misconduct, disobedience, ragging, failure to clear dues, etc. shall be severely punished, and even result in dismissal from the hostel as well as from the department by the University authority whose interpretation of the rules shall be final.

A set of rules and regulations applicable to the inmates of the hostels will be given to each student at the time of admission into hostel.

Consumption of alcohol and narcotics is considered as a serious offence. Therefore, intoxicating drugs or liquor should not be consumed in the campus. Smoking in the hostel premises is prohibited. Fire-arms should not be brought to the hostel in any case. Such acts will mean immediate expulsion of the resident from the hostel. Accommodating outsiders/passed out students in the hostel leads to trespassing and such students will be handed over to the police for prosecution. Therefore inmates must be careful before entertaining outsiders.

As per the University hostel rules & regulations under clause 10.24, damaging University / public property is illegal. It will be considered as an act of indiscipline and misconduct, and will be punished under Prevention of Damage to Public Property Act, 1984

### Mess

Subramania Bharathi Hostel and Bharathidasan Hostel are managed by the research scholars and the rest of the mess are outsourced. Five well-equipped mega mess (three for boys & two for girls) are available for dining by Hostel residents the use of the University. The hostel mess are run by experienced and qualified caterers. The mess offer meals at reasonable rates.

### Ragging

Ragging or teasing in any form is strictly prohibited in the University. Students are therefore, forbidden from indulging in such activities within the hostel premises. Ragging will invite very severe punishment including expulsion from the University. It is also punishable under law. No introductory meeting of the students is to be held in the hostels by the senior students.

### General facilities

The University Health Centre offers medical facilities round-the-clock to the students residing in the hostels. For the mobility of the students from hostels to departments, Library, Computer Centre, etc., bus facility is provided within the campus. Wifi connectivity is also provided to all the hostels to enable the students to have internet access.

**\* Detailed Pondicherry University Hostel rules & regulations are available in the hostel office and in the University website.**





## Payment of Fees

All students shall pay all the fees to the University at the time of admission through online. For the subsequent semesters, the fees should be paid within ten days from the beginning of each semester through online. Examination fees shall be payable on or before the last date prescribed in this regard. If the above dates fall on Saturdays or Sundays or any other holidays, the last date for payment of the above fees will be the preceding working day.

Differently abled students are exempted from payment of all fees, including examination fees. They should pay only the prescribed refundable caution deposits and Group Medical Insurance premium. However if they avail any scholarship from Government/ other agencies, they are not entitled from exemption of fees

SC/ST students who are eligible for Post-matric scholarships/Top class scholarships are permitted to pay the fees as soon as they receive the scholarship amount by submission of an undertaking to this effect at the time of admission. In any case, such SC/ST students should pay the fees within 90 days from the date of admission through the said scholarships failing which they have to pay the fees on their own or otherwise their admission stands cancelled.

The Vice-Chancellor, or any other officer on his behalf, to whom this power has been delegated, may relax any of the conditions for payment of fees in special cases, on recommendation of the Academic Advisory Committee. The names of defaulters shall be removed from the rolls of the University with effect from the first day of the following month. A student whose name has been struck off from the rolls of the University, under the above clause, may be re-admitted on the recommendation of the Dean/ HOD/ Coordinator of the Dept./Centre concerned and on payment of arrears of fees in full and other dues, together with a re-admission fee of ₹1000/- plus University Development Fund of ₹ 500/-.

### Refund of fees, caution deposits, etc.

Caution deposit money is refundable, on an application from the student on his/her leaving the University, after deducting all dues against him/her.

If any student does not claim the refund of any amount lying to his/her credit within one calendar year of his/ her leaving the University, it shall be deemed to have been donated by him/ her to the Students' Aid Fund. The period of one year shall be reckoned from the date of announcement of the result of the examination taken by the student or the date from which his/her name is struck off from the rolls of the University whichever is earlier.

If, after having paid the fees, a candidate desires to discontinue he/ she shall be refunded all fees after deducting ₹1000/- provided he/she discontinues **on or before the date notified by the university.**

If a student owes any money to the University on account of any damage he/she may have caused to the University property, it shall along with outstanding tuition fees and fines, if any, be deducted from the security deposit due to him/ her. These provisions shall not apply to students in the affiliated colleges.

Students shall not be issued hall tickets or allowed to appear for examination unless they have cleared their dues, paid the prescribed examination fee and produced a "No-dues" certificates.

## RESERVATION

### SC/ST Candidates

In accordance with the policy of the Government of India and the guidelines of the University Grants Commission, the University has reserved 15% of seats in each course for candidates belonging to the Scheduled Castes and 7.5% seats for those belonging to the Scheduled Tribes with a provision for inter-changeability between these categories, wherever necessary. All SC/ST candidates who have passed the qualifying examination are eligible to apply for PG admission irrespective of the percentage of marks obtained in the qualifying examination when except otherwise specified. Candidates should submit a certificate about their caste from a Revenue Officer not below the rank of the Tahsildar at the time of admission.

### OBC Candidates

27% reservation for OBC category (Non-Creamy Layer) is implemented by the University as per Government of India instructions.

### EWS Candidates

In accordance with the policy of the Government of India, the University implements 10% reservation in admission for Economically Weaker Section (EWS) candidates in each course. The candidates have to produce the necessary certificate from the Revenue Department, in the format prescribed by Government of India.

### Differently abled Candidates

5% of seats in each course are reserved for differently abled candidates. Each differently abled candidate shall be required to submit a certificate from a government hospital indicating the extent of physical disability and also the extent to which the disability hampers the candidate in pursuing his/her studies. The candidates may have to undergo a fresh medical examination if required by the University before being admitted. All differently abled candidates who have passed the qualifying examination are eligible to apply for PG admission irrespective of the percentage of marks obtained in the qualifying examination except otherwise specified.

### Candidates from the Union Territory of Puducherry

25% of the seats are reserved for Puducherry Union territory candidates with respect to

M.B.A. (Tourism & Travel Management)  
M.Sc. (Physics)  
M.Sc. (Biochemistry & Molecular Biology)  
M.Sc. (Computer Science)  
M.Sc. (Applied Geology)  
M.A. (Economics)  
M.Tech. (Computer Science & Engineering)  
M.A. (Mass Communication)  
M.A. (South Asian Studies)  
Master of Library & Information Science  
Master of Education  
Master of Social Work  
M.Tech. (Network & Information Security)  
M.Tech. (Environmental Engineering & Management)  
M.Sc. (Applied Psychology)  
M.Sc. (Electronic Media)  
M.Sc. (Food Science & Nutrition).  
M.C.A.

M.Com (Business Finance)

M.Sc (Ecology)

M.Sc (Environmental Sciences)

20% reservation is given for Pondicherry UT candidates in MBA(Business Administration) course.

With regard to MCA, M.Sc. Computer Science & M.Com. (Business Finance) courses which are offered in both Karaikal and Puducherry campuses the reservation will be as follows:

Karaikal Campus: 25% for Karaikal residents failing which for students from other regions of Puducherry.

Puducherry Campus: 25% for Puducherry, Mahe & Yanam residents, failing which for students from Karaikal.

The admission shall be made based on the entrance examination.

### Definition of Residence of Union Territory of Puducherry

(Subject to modifications issued by Govt. of Puducherry from time to time)

An applicant is considered to be a Puducherry resident if he/she is an Indian National and satisfies at least one of the following criteria:

(i) Candidates or his/her parents who have resided continuously in this Union Territory at least for the last five years as on 01-04-2023.

(ii) Candidates who have passed the Matric/S.S.L.C. or any other public examination and for that purpose had undergone academic studies continuously for five successive classes preceding the qualifying examination in a recognized educational institution located in this Union Territory, with continuous residence in this Union Territory during the said 5 years.

(iii) Children of native of U.T. of Puducherry who have declared any place in U.T. of Puducherry as their home town and so certified by their respective Heads of Office. Nativity Certificate in the prescribed format has to be enclosed. (G.O. Ms. No. 64, dated 25.05.2006)

(iv) a) Children whose parents are Central/State Government Servants/Defense Personnel/Central Paramilitary Forces/Employees of Public Sector Undertakings wholly or substantially owned either by the Central Government or by the Puducherry

Administration posted and serving in U.T. of Puducherry for at least a minimum continuous period of **three** years immediately prior to the last date of submission of application.

b) Children of the above said employees should have studied HSC/S.S.L.C. (9th and 10th Standard) of two years in any of the schools in the U.T. of Puducherry and should have passed the qualifying examinations(HSC/S.S.L.C) from the same school. (G.O. Ms. No. 04, Puducherry dated 09.02.2016 of the Chief Secretariat (Hr. & Tech.Edn.), Puducherry).

v) Children of Defence Personnel who were killed or disabled in action and who have declared Puducherry as their home town.

vi) French nationals in U.T. of Puducherry and covered by the terms of the "Treaty of Cession of the French Establishments of Pondicherry, Karaikal, Mahe and Yanam" shall be treated on par with candidates who produce the prescribed Puducherry State Residence Certificate. Such French nationals will not be required to produce a Residence Certificate but instead should produce a "Certificate of Registration" issued for this purpose by the French Consulate at Puducherry. Children of French nationals shall not be considered for admission under the quota of non-residents.

## **DR. AMBEDKAR CENTRE OF EXCELLENCE (DACE) AT PONDICHERRY UNIVERSITY**

<https://www.pondiuni.edu.in/departments/dace/>

Dr. Ambedkar Centre of Excellence (DACE) at Pondicherry University The Ministry of Social Justice & Empowerment, Government of India, through the Dr. Ambedkar Foundation (DAF) has approved for setting up “Dr. Ambedkar Centre of Excellence” (DACE) in 30 Central Universities to coach SC candidates in competitive exams by providing the best of coaching facilities. Centre Aim: Empowering Scheduled Caste candidates in competitive exams by providing the best and free coaching facilities in Pondicherry University, Pondicherry through the support from the Ministry of Social Justice & Empowerment. DACE – PONDICHERRY UNIVERSITY (DACE –PU) This scheme provides specialized coaching ONLY to the scheduled caste candidates for the Civil Services examination conducted by the UPSC.



## Pondicherry University

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### Pondicherry University Policy for SDG 10: Reduced Inequalities



Policy Number: PU/SDG/10/V2.0  
Revised: April 2023  
1<sup>st</sup> Version: March 2018



Pondicherry University Policy for SDG 10: Reduced Inequalities (Draft), OGC, 2023.