## GUIDELINES FOR STUDENTS TO GET COUNSELING SERVICES

1	Counseling services are provided by a Panel of Counselors registered under Rehabilitation Council of India/Medical Council of India/Qualified Counsellors.
2	Detail of the Panel of Counselors (Name, Address, Contact number with E-mail ID, Expertise in counselling, Appointment, Timing and Location) are available in University Website (DSW page). The same also will be available with Office/Head of Departments/Centers.
3	Students who needs counselling service can directly reach any one of the counselors over mobile phone as per their requirement and fix the appointment.
4	The students can avail the counseling service in Offline either at the Clinic of the counselor or at Students' Council Office, Pondicherry University after getting the appointment.
5	There is an option of online counseling session if students opt for it. This is also based on appointment.
6	The counseling fee claims of the Counselors will be forwarded by the Office of Dean — Students' Welfare to the Finance Section for payment.
7	The Office of the Dean – Students' Welfare will coordinate with panel of counselors for ensuring counseling services for needy students of Pondicherry University to enhance their mental health and wellbeing.

Office of the Dean – Students' Welfare

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