

**STOCK / ASSETS VERIFICATION REPORT AS ON 31.07.2022**

Name of the Department / Office :

Category of Stores : Furniture / Lab Equipment / Office Equipment / Computers & Peripherals etc.,

Sl. No.	Description of stores	Ledger Page No.	Quantity as per Book Balance	Available (as per Physical Verification held on 31.07.2022)				Excess	Shortage	Remarks
				Usable	Under Repair (Serviceable)	Beyond Repair (to be condemned)	Total			

Head of Department/Centre/Office

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