

**PONDICHERRY UNIVERSITY**  
**UNIVERSITY HOSTEL OFFICE**

**HOSTEL PROCEDURE - FOR VACATING HOSTEL ROOM**  
**(Arrange & Submit as per the following order)**

- 1) Fill Google Form (Pondicherry University Website).
  - 2) Final No Dues form with Signature with Seal of HOD
  - 3) Hostel Room Clearance Certificate
  - 4) Submit copy of proof of payment made for Caution Deposit.
  - 5) Submit copy of active Bank Account Pass book where in student name is mentioned in the account (First Page) (any Bank)
  - 6) Submit copy of University ID Card & Return Hostel ID Card in Original.
-