



# PONDICHERRY UNIVERSITY

## UNIVERSITY HOSTEL OFFICE

### APPLICATION FOR FINAL NO DUES CERTIFICATE / REFUND OF CAUTION DEPOSIT & MESS BALANCE (IF ANY)

Date:

1. Name of the Hostel Resident :
2. Registration No. :
3. Course of Study :
4. Hostel Name : Room No.
5. Caution Deposit Challan No. : (Original Individual Copy Enclosed)  
(PU Branch only) (Compulsory)
6. Purpose : 

Course to be Completed	Course to be Discontinued	Hostel to be Vacated	Any other Reason
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7. Mobile No. / Landline : Local STD
8. Address :  
  
State Pin Code
9. Date of Vacation of the Hostel :
10. Mode of Journey : By Bus / By Train / By Air/ Any other mode

Mess closed on (date)  
(Signature & with seal)

Signature of the Resident

Signature of the Supervisor  
(Applicable for Ph.D. Scholars)

Signature of the HOD  
(with seal)  
(Or)

Forwarded by their Email ID

#### For Office use only

RECOMMENDED FOR ISSUE OF FINAL NO DUES  
CERTIFICATE VACATED ON \_\_\_\_\_

**APPROVAL SENT**

ON...../...../20.....

ASSISTANT

SO/AR/DR/CW