

# PONDICHERRY UNIVERSITY

INDIAN BANK A/C NUMBER \_\_\_\_\_

## APPLICATION FOR ADVANCE FROM GENERAL / CONTRIBUTORY PROVIDENT FUND

1. Name of the subscriber :

2. Account Number (G.P.F) :

3. Designation :

4. Pay : Rs.

5. Balance at credit of the subscriber on the date of application as below :

(i) Closing Balance as per statement for the year 19 \_\_\_\_\_ 19 \_\_\_\_\_ : Rs.

(ii) Credits from \_\_\_\_\_ : Rs.  
\_\_\_\_\_

(iii) Refund of advance/advances : Rs.

(iv) Withdrawals during the period from \_\_\_\_\_ to \_\_\_\_\_ : Rs.

(v) Balance amount at credit : Rs.

6. Amount of advance / advances outstanding :

Amount of  
advance taken  
of date of

Balance  
outstanding as  
on date

1. Rs. \_\_\_\_\_ Rs. \_\_\_\_\_

2. Rs. \_\_\_\_\_ Rs. \_\_\_\_\_

7. Amount of advance required :

8. a) purpose for which the advance is required :

b) Rules under which the request is covered :

c) If advance is sought for House Building etc., The following information may be given :

i) Location and measurement of the Plot :

ii) Whether the plot is free hold or on lease :

iii) Plan for construction :

iv) If the flat or plot being purchased is from a H.B. Society, the name of the Society, the location and measurement etc., :

v) Cost of construction

vi) If the purchase of flat is from D.D.A. or any Housing Board etc., the location, dimension etc. may be given.

d) If advance is required for education of children, following details may be given :-

i) Name of the Son/Daughter :

ii) Class and Institution / College where studying :

iii) Whether a day scholar or hosteller :

e) If advance is required for treatment of ailing family members following details may be given. :

i) Name of the patient and relationship :

ii) Name of the Hospital / Dispensary/Doctor where the patient is undergoing treatment :

iii) Whether outdoor / Indoor patient :

iv) Whether reimbursement available or not :

Note :- In case of advance under 8 (c) to 8 (e) certificate of documentary evidence should be required.

9. Amount of the consolidated advance (item 6,7) and number of the monthly instalment's in which the Rs. consolidated advance is proposed to be repaid in instalments.

10. Full particulars of the pecuniary circumstances of the subscriber, Justifying the application for the temporary withdrawal.

I certify that the particulars given above are correct and complete the best of my knowledge and belief and that nothing has been concealed by me.

Date :

Signature of applicant.