



**PONDICHERRY UNIVERSITY**  
(A Central University)  
**EXAMINATION WING – DDE**

**Prof. D. LAZAR**  
**CONTROLLER OF EXAMINATIONS (i/c)**

**University Campus, Kalapet**  
**Puducherry – 605 014**

Ref. No.: PU/DDE(Exams)/CE/2021-22/ 624

Date: 27.08.2021

**NOTIFICATION**

**Sub: PU-DDE(Exams) – Conduct of Examinations for MBA – III Semester - Reg.**  
**Ref: Our Notification No. PU/DDE(Exams)/CE/2021-22/617, dated 18.08.2021.**

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This is to inform that the examinations for all the Conventional Mode / Twinning Mode students of MBA - III Semester (Semester Pattern) who were eligible to write examinations during June 2021 will be conducted **from 13.09.2021 to 17.09.2021**. Due to Corona Pandemic situation, Pondicherry University has decided to conduct examination through Online Mode. The following guidelines are to be followed in conducting these exams:

1. No change in the time duration of examinations and Pattern of Question Papers.
2. Students are expected to write the examinations from their places.
3. Question papers will be sent through only by their respective Twinning centers (**For Twinning Mode**) and Directorate of Distance Education (**For Conventional Mode**).
4. Answers should be written on A4 white sheets with black ink pen.
5. Answers should reflect the understanding of the concept not verbatim copying from different sources.
6. Page number should be given on every page of Answer Scripts.
7. The Enclosed designed page should be printed and attached as first page of Answer Script after filling in the particulars in the columns on the Front Page (**Enrolment No., Name of the Student, Degree / Branch, Subject Code & Title, Year / Semester, Date of Examination, Total No. of pages written**).
8. Answer scripts in original are to be submitted on the same day of examinations by **SPEED POST (Only)**.
9. Student of Twinning Center should submit the Answer Scripts to their respective Coordinators of Twinning Centre.
10. Student of Conventional Mode should submit the Answer Scripts to:  
**The Director, Directorate of Distance Education. Pondicherry University, Kalapet, Puducherry - 605 014.**
11. Answer scripts can also be submitted in person during office time to the Twinning centers of Directorate of Distance Education on the same day of examinations.
12. Late submission of Answer scripts or any violation of guidelines will be treated as Malpractice and decision of the Malpractice committee would be the final.
13. The College Principals of Twinning centers and Director of Directorate of Distance Education are authorized to take administrative decision (Only) for the smooth conduct of online examinations as mandated by the Pondicherry University.
14. **For further details contact:** The Assistant Registrar – DDE (Exams) / Section Officer - DDE (Exams), Pondicherry University, Puducherry. **Contact Phone No's.:** 0413-2654513 / 436 and 0413-2655466. **E-mail ID:** ddeexam@yahoo.co.in.

  
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**Encl.: Front page of Answer Script.**