

General Guidelines for Organizing EDP/MDPs

EDP/MDP are being encouraged to be organized by the faculty of the University with the intention of being communitive in terms of increasing interaction of the University with the industry, income generation, competitiveness in rankings and also to improve the placement of our students. Following are some of the general points to be considered:

1. EDP/MDPs may be conducted by any faculty.
2. Faculty planning to organize the EDP/MDP may go through the guidelines developed for EDP and MDP so that the program they are planning qualifies to be EDP / MDP.
3. Faculty may conceive and develop the programs well in advance as per format and send for approval to the Dean Research through proper channel at least one month prior to the scheduled date of the program.
4. Dean Research will give approval within a week from the date of receipt of the request with the help of a screening committee.
5. Coordinator may open a dedicated account in the name of the program or if conducting programs frequently, account in the name of EDP/MDP may be opened.
6. Once the program is completed, coordinator may send the report as per the check list along with the audited statement of income - expenditure to the Dean Research.
7. Revenue generated will be shared with the coordinator as per University norms.
8. Necessary equipment/ accessories required for the programs may be purchased by the coordinator from the funds collected only and no financial assistance will be provided by the University fully or partially.
9. Payment of honorarium etc. may be decided by the coordinator based on the funds generated. However, reasonability may be kept in mind.
10. It is the responsibility of the coordinator on any questions/ RTIs regarding the program, purchases or expenses on the program. Responsibility of the University will be limited to the revenue sharing only.
11. For detailed guidelines on EDPs/MDPs, "Guidelines for Executive Development Programs" and "Guidelines for Management Development Programs" may be referred.