



**PONDICHERRY UNIVERSITY**  
**Directorate of Distance Education**

**IMPORTANT NOTIFICATION**

*(Related to Question Papers)*

- This notification is related to the exams to be conducted by the DDE, PU during 18<sup>th</sup> January to 23<sup>rd</sup> February 2021.
- Please make sure that your email id is available/ updated with DDE, if not you will not be able to receive your Question Paper.
- It is informed that **First Test email is sent today** to those who have registered for January 2021 Online Examinations. This is to ensure the prompt reaching of Question Papers to you through email.
- In case you have not received the Test email, please check your **SPAM Folder** before approaching anyone for clarification.
- Students who have registered for Exams but **NOT** have received the email today from [director.dde@pondiuni.ac.in](mailto:director.dde@pondiuni.ac.in) should immediately send email to the following email id: [officedde@pondiuni.ac.in](mailto:officedde@pondiuni.ac.in)
- **Second Test email will be sent on 13.1.2021** to those who have not received the first Test Mail and have sent feedback on non-receipt of Test Mail-1 to [officedde@pondiuni.ac.in](mailto:officedde@pondiuni.ac.in)
- Students are requested to spread this information to fellow students to check for the test emails.
- Kindly go through the instructions carefully and frequently check the DDE website for Notifications till the exams are over.

**Instructions for Receiving the Question Papers during Exams**

- Question papers for each exam will be sent to the students through the registered email (through Google Form/ exam application form) between 9.45 AM to 10.00 AM from the email ids: [director.dde@pondiuni.ac.in](mailto:director.dde@pondiuni.ac.in) and [addde@pondiuni.ac.in](mailto:addde@pondiuni.ac.in)
- Question papers received from any other email id should not be used for your exam and DDE is not responsible for such mistakes from the students.
- Students should check for the Paper Code in the Question Paper to ensure the Course and Papers are valid.
- If any deviations found, students should immediately send Email to [officedde@pondiuni.ac.in](mailto:officedde@pondiuni.ac.in)

**OR**

Please contact any of the following numbers only:

0413- 2654443

0413-2654441

0413-2654717

0413-2654437

0413-2654578

Any questions related to your Question Paper you may contact DDE in between 9.45 AM to 10.30 AM. No Phone calls or Emails will be answered after 10.30 AM strictly.

Director, DDE

**Prof. C. K. RAMAIAH**  
Director (i/c.)  
Directorate of Distance Education  
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Puducherry - 605 014.