

CHECKLIST FOR THE FINAL REPORT SUBMISSION OF EDP/FDP

1. Title of the program.
2. Brief write up on the program less than 500 words.
3. Coordinator details: Name, Designation, Department, School.
4. Day wise, session wise details of the program Table I.

Date and time of the session				
Name of the session:				
Sl. No.	Name	Designation	Institution	Title of the session

5. List of participants who attended Table II.

Sl. No.	Name	Designation	Institution/Company	Address

6. Consolidated statement of accounts with the certificate of auditing by an auditor.
7. Proof of payment of unspent balance to EMSF account.
8. Feedback summary.
9. Selected Photos – CD.