

5.1.6 Dispatch of Study Material to Learners by DDE

- As a routine practice, study material for students of first semester are sent before the commencement of Personal Contact Programme classes through Business Parcel Service of India Post.
- Barcodes are used for easy tracking of delivery of SLMs and the same are provided to the students for tracking.
- Labelling systems are also automated and eases out the process.
- In cases where the SLMs are returned back to this office, the students are contacted for verification of their correct address and arrangements for re-despatch are taken care.