

#### **2.5.4 Formative Assessment Procedures at DDE**

##### **THE INTERNAL ASSESSMENT CONDUCT AND EVALUATION METHOD**

In Board of Studies, 25% Internal Assessment has been included in all the MBA programmes. To conduct the Internal Assessment the following has been decided:

- One Internal Assessment test for I and II Semester subjects and two Internal Assessment tests for III and IV Semester subjects.
- For the papers of III and IV semesters, the average of two Internal Assessment tests will be taken as internal marks.
- The Directorate will conduct Internal Assessment test(s) through Online. However, in exceptional cases Offline mode will be considered
- Internal assessment/assignment will be Multiple Choice Questions based on the respective syllabus.
- Internal Assessment will be conducted with a schedule for seven days.
- Time duration for each test will be 30 minutes from the time of login.
- No minimum pass marks are required for Internal Assessment
- To pass external examination minimum 38 marks required, however, a minimum total of 50 marks (internal + external) will be required to pass in each paper.
- Appearing in Internal Assessment is compulsory to pass the papers.
- The Twinning Programme Institutions will conduct the Internal Assessment for the students enrolled in their institution. In the event of any technical issues, the Director, DDE will look into it case by case for consideration