



PONDICHERY UNIVERSITY

REGULATIONS, COURSE STRUCTURE AND SYLLABUS

FOR

M.Phil/Pre-Ph.D in Social Work

(2009 – 2010 onwards)

**DEPARTMENT OF SOCIAL WORK
SCHOOL OF SOCIAL SCIENCES AND INTERNATIONAL STUDIES
PONDICHERY UNIVERSITY**

1. ELIGIBILITY CRITERIA FOR ADMISSION TO THE M.Phil/Pre-Ph.D COURSE:

- a) Master Degree in Social Work with a minimum of 50% mark
- b) The basis of selection shall be the marks secured in the entrance examination conducted by Pondicherry University and personal interview.
- c) Reservation of seats and other concessions for the SC, ST, M.B.C., O.B.C., B.C. and other special categories of candidates notified by the government shall be in force from time to time.

2. ELIGIBILITY FOR ADMISSION TO THE EXAMINATION:

A candidate can be admitted to appear in the M.Phil/Pre-Ph.D. degree end semester examinations only if he / she have undergone the course of study as prescribed by Pondicherry University and having put in not less than 75 percent of attendance.

3. DURATION:

The course of study shall be for duration of **ONE** academic year with **TWO** semesters. The first semester consists of three theory papers. In the second semester, a research study has to be carried out and a dissertation has to be submitted.

COURSE STRUCTURE

FIRST SEMESTER

COURSE CODE	TITLE OF THE PAPER	CORE	CREDIT
SOWK 301	CONTEMPORARY SOCIAL WORK	HC	6
SOWK 302	RESEARCH METHODOLOGY	HC	6

BACKGROUND PAPER

(Among the following, one paper has to be chosen according to the field of specialization of the research scholar)

SOWK 303	SOCIAL WORK IN INDUSTRY	HC	6
SOWK 304	MENTAL HEALTH	HC	6
SOWK 305	RURAL AND URBAN COMMUNITY DEVELOPMENT	HC	6

SECOND SEMESTER

SOWK 306	DISSERTATION WORK	HC	12
SOWK 307	VIVA VOCE	HC	6

PONDICHERRY UNIVERSITY
DEPARTMENT OF SOCIAL WORK
SYLLABUS FOR M.PHIL/Pre-Ph.D. IN SOCIAL WORK

FIRST SEMESTER

SOWK 301: CONTEMPORARY SOCIAL WORK

UNIT I

Social Work – Professional Ethics, Values in Social Work, Social Realities and Responsibilities of Professional Social Work.

Current Social Issues: Human rights, Unemployment, Gender issues, Terrorism, Environmental pollution and protection.

UNIT II

Methods of Social Work: Social Case Work, Social Group Work, Community Organization, Social Action, Social Welfare Administration and Social Work Research.

UNIT III

Fields of Social Work: Application of social work in different settings: Industrial settings, Correctional settings, Medical and Psychiatric settings, Rural and urban development settings, Family and Child welfare, Youth welfare, Women welfare and Welfare of the Persons with Disabilities.

UNIT IV

Models of Social Work: Problem solving/Remedial, Crisis intervention, Therapeutic model, Development model.

UNIT V

Emerging Trends in Social Work: Social planning and Social development: Concept, Importance, Traditional Social Work, Voluntary Social Work, Gandhian Values, Marxian values and Radical Social Work.

REFERENCE:

1. Bradford S W & Others (1988): Techniques and Guidelines for social work practice. Allyn and Bacon Inc., Massachusetts.

2. Briscoe C and Thomas D.N (1977) community work: Learning and Supervision, George Allen and Unwin Ltd., London.
3. Butrym Z T (1979) The Nature of Social work. The MacMillan Press Ltd., London.
4. Clark H I (1947) Principles and practices of social work. D Appleton – century-crofts Inc. New York.
5. Donald B and others (1975) Contemporary Social Work. McGraw Hill Book Company, New York.
6. Fink A.E (1971) The Field of social work. Holt Rinehart and Winston, Inc., New York.
7. Friedlander W A (1958) Introduction to Social Work, Prentice Hall Inc, New Jersey.
8. Friedlander W A (1961) Introduction to Social Welfare, Prentice Hall Inc, New Jersey.
9. Gangrade K D (1986) Social Work and Development, Northern Book Centre, New Delhi-2.
10. Goel and Jain (1988) Social Welfare Administration, Northern Book center, New Delhi.
11. Goldberg (1972) Social Work in General Practice, George Allen and Unwin Ltd, London.
12. Gore M S (1965) Social Work and Social Work Education, National Printing House, New Delhi.
13. Govt. of India: Indian Constitution.
14. Guens (1965) Careers in Social Work, The Bodley Head Ltd., London.
15. Herand B J (1970) Sociology and Social Work (Perspectives and Problems) Pergamon press ltd, Oxford.
16. Jacob K K (1994) Social Work Education in India, Himanshu Publications, Delhi.
17. Johnson L C (1986) Social Work Practice – Generalist Approach, Allen and Bacon Inc., London.
18. Krammer R M and Specht H (1975): Readings in Community Organization Practice, Prentice Hall, New Jersey.

SOWK 302: RESEARCH METHODOLOGY

UNIT I:

SOCIAL RESEARCH: Meaning, Objectives, Characteristics and Qualities of Good Research. **Social Work Research** – Meaning, Scope and Importance. **Types of research:** Pure & Applied, Longitudinal & Cross sectional and Qualitative & quantitative. **Basic concepts of research:** Theory, Facts, Variables, Research Problems, Hypothesis.

UNIT II:

RESEARCH DESIGN: Exploratory and formulative, Descriptive & Diagnostic, and Experimental. Evaluation research, case study, rural participatory research.

UNIT III:

SOCIAL SURVEY – Concept, Scope, Advantages and Disadvantages of Social Survey, social survey and social research – Techniques of sampling. **SOURCES OF DATA:** Primary and Secondary sources. Tools of data collection: observation, interview schedule, mailed questionnaire and interview guide.

UNIT IV

SKILLS OF DOING RESEARCH: Formulation of research problem, Review of literature, Data Analysis and interpretation, Preparation Bibliography, References and Footnotes.

UNIT V

STATISTICS IN SOCIAL WORK RESEARCH: Measures of Dispersion, Correlation, Tests of significance, Correlation, Chi – square test, ‘t’ test and Analysis of variance, Application of Computers in Social Work Research.

REFERENCE:

1. Bogdan R & Maylor S J 1975: Introduction to qualitative research methods, New York, John Wiley and Sons, Inc.
2. Filstead W J (Edn.) 1975: Qualitative Methodology, first hand involvement with the Social Work, Chicago Markam publishers.
3. Goode and Hatt 1965: Methods in Social Work Research. New York. Tata McGraw Hill.
4. Gopal M.H: Research Reporting in Social Science.
5. Gupta S.P 1985: Statistical Methods, New Delhi Sultan Chand & Co.
6. Kothari C.R. 1986: Research Methodology – Methods and Techniques, Wiley Eastern Limited, New Delhi.
7. Pattern Shetty C.C 1986: An Introduction to research methods in Social Sciences. Coimbatore.

8. Polansky W 1975: Social work research. Chicago University of Chicago press, Chicago.
9. Saravanvel P 1989: Research Methodology, Kitab Mahal. Allahabad.
10. Simon J.C. 1968: Basic Research Methods, New Delhi, Sultan Chand & Co.
11. Tripathy P C: A Text book of research methodology in social science. Sultan Chand & Sons. New Delhi.
12. Anderson & Durston et al.. 1970. Thesis and Assignment Writing, Wiley Eastern ltd, New Delhi.
13. Ramachandran P. 1993, Survey Research for Social Work, A. Primer Bombay.

SOWK 303: SOCIAL WORK IN INDUSTRY

UNIT I

INDUSTRY – Definition, concept – Labour – Concept, Characteristics of Indian Labour – Problems of Labour in Organised and Unorganized sector – Application of Social Work Methods to solve these problems.

UNIT II

LABOUR WELFARE: Concept, Scope, Theories and principles of Labour welfare – Need and role of labour welfare officer – Social work roles of labour welfare officers.

UNIT III

INDUSTRIAL RELATIONS: Definitions need and importance – Tripartite and Bipartite bodies in Industrial Relations – Causes of industrial disputes – Mechanisms for the settlement of disputes – role of trade unions in Industrial relations – Emerging trends in Industrial Relations.

UNIT IV

HUMAN RESOURCE MANAGEMENT PRACTICERS IN INDIA: Human Resources Planning, Recruitment, Selection, Training and Development, Placement, Promotion and Transfer – Wage and Salary Administration – Motivation – Performance appraisal.

UNIT V

HUMAN RESOURCE DEVELOPMENT: Definition, Philosophy and Need – HRD and Organizational Development, Leadership, Team Building and Total quality Management – Role of HRD Managers.

REFERENCES

1. Batnayag O.P 1987, Evaluation Methodology for Training, New Delhi, Oxford Press.
2. Davar R.S 197, Personnel Management and Industrial Relations, New Delhi, Vikas Publishing House.
3. Fullner D W 1972, Counselling: Content and Process, New Delhi, Thomson Press Ltd.
4. Indu Dave 1991, Basic Essentials of Counselling. New Delhi, Sterling Publishers.
5. Miller D.C and Form W 1980, Industrial Sociology, New York, Harper and Row.
6. Memoria, C.B and Memoria S. 1983, Dynamics of Industrial Relations in India, New Delhi, Sterling Publishers.
7. Memoria C.B 1980, Personnel Management. Bombay, Himalaya Publishing House.
8. Mathur B L 1989, Human Resource Development – Approaches and Experiences.
9. Moorthy M.V 1968, Principles of Labour welfare. Vizaz, Gupta Brothers.

10. Nadler L 1984, Handbook of Human Resource Development, New York, John Wiley and Sons.
11. Narayana Rao S 1980 Counselling Psychology, Tata McGraw Hill Publishing Co Ltd., New Delhi.
12. Rudrabasawaraj 1979, Dynamics of Personnel Administration, Bombay, Himalaya Publishing House.
13. Tyagi B.P 1989, Labour Economics and Social Welfare, Meerut, S.V. Nath Publishing Ltd.,
14. Friedlander A.W 1974, Introduction to Social Work, New Jercy, Prentice Hall.
15. Wadia, A.R. 1968, History and Philosophy of Social Work in India, Bombay, Allied Publishers.

SOWK 304: MENTAL HEALTH

UNIT I

MENTAL HEALTH: Concept and Meaning – Statistical, Psychological and Cultural Approaches – Mental illness and Mental health – manifestations of mental health – mental health and adjustment – frustration and conflicts – relevance of Defense mechanisms to mental health.

UNIT II

PSYCHO SEXUAL DEVELOPMENT AND MENTAL HEALTH: The Development of personality and emotional disturbance during Oral period, Anal period, Genital period, Latent period and Adolescence – Emotional problems in work and marriage during adulthood – emotional maturity.

UNIT III

COUNSELLING: Definition – Expectations of different individuals – Counseling goals – Achievement of positive mental health – **APPROACHES TO COUNSELING:** Humanistic approach – Behaviouristic approach to counselling – gestalt – Existential – Rational emotional model, the eclectic approach.

UNIT IV

PRIMARY METHODS OF SOCIAL WORK AND MENTAL HEALTH: Application of Social Case Work – Social Group Work – Community Organization. Scope and Relevance of Social Work Methods – Problems and prospects of these primary methods in the field of mental health in India.

UNIT V

COMMUNITY MENTAL HEALTH: The Mental Hygiene Movement – Scope of Community Mental Health – primary prevention – community mental health education – community mental health programmes in India – Mental Health Act.

REFERENCES:

1. English Spurgion O and Pearson H.J.1995- Emotional Problems of Living, London: W.S. Norton Inc.
2. Coleman, James C.: Abnormal psychology and modern life, Tarporevala & sons, Bombay
3. Marfatia J.C.: Psychoiatric problems of Children, Popular Prakhasan, Bombay, 1971.

4. Roberts N.: Mental health and Mental illness, Routledge & Kegan Paul, London, 1967.
5. Nunnally J.C.: Popular conceptions of Mental Health – the development and change, Rinehart & Winston, New York, 1961.
6. Kreeplil, Ewil.: A Psychiatry – A text book of students and Physicians, Vol.2, Amerind Pub.,1990
7. Eden D.J.: Mental handicap – an introduction, George allen & Unnin, London, 1976.
8. Gaind R.N., Hudson B.L.: Current themes in Psychiatry, Mcmillan, 1979.
9. Zigler, Edward: Understanding mental retardation, Cambridge uni.press, London, 1986
10. John, Howells G.: Modern perspectives in international Child psychiatry, Brunner & Mazel Pub., New York, 1971.
11. Hughes Jennifer: An outline of modern psychiatry, John wiley & sons, 1981.
12. Kaplan Harold, et.al. Comprehensive text book of psychiatry, Williams & Willkins, Vol.I, II & III, 1980.

SOWK 305: RURAL AND URBAN COMMUNITY DEVELOPMENT

UNIT I:

Rural Development- Concept, problem and issues Rural Community - concept and need of rural community development - Approaches of Rural Development. Spatial planning approach - Multipurpose approach, Integrated development approach, Area development approach - Multi level district planning, Target sector approach- Illiteracy – Poverty - Unemployment, Underemployment, Seasonal employment, untouchability, communal conflicts - Political issues- infrastructural issues- Impact of globalization

UNIT II

Rural Community Development Administration: Organizational set up and administration from national to block level, Panchayat Raj Institutions- role of PRIs in rural administration, Central rural development ministry and community development agencies and district level rural development agencies and district planning authorities- functions of block development officer and extension officer.

UNIT III:

Concept and Problems of Urban Community: Definition, Classification, characteristics and theories of urbanization, Urban Social Problems-Deviant behavior, corruption, prostitution, beggary, sanitation, healthy congestion, pollution, land use and land cover change.

UNIT IV

History of urban local self government in India- form of urban local self government, organizational structure and functions. Problems of municipal administration in India. Process of organizing the communities. New trends in popular participation in Development. Relevance of social work practice.

UNIT V

Rural and urban Community development programmes: Rural Development programme: A very brief idea on IRDP, ITDP, TRYSEM, SJSRY- In depth study on the Centre and State current rural and urban Development Programmes.

REFERENCES:

1. Singh, Katar, Rural Development, 1995.
2. Rao, 2000, Sustainable Development
3. Rajora, Rajesh, Integrated Water Shed Management, 1998, Rawat Publications.
4. Palanithurai, 2006, Dynamics of New Panchayati Raj System in India (Vol. 5), Concept Publications.
5. Sharma, 2005, Grass Root Governance, Aalekh Publications
6. Sisodia, 2005, Functioning of Panchayati Raj System, Rawat Publications
7. Debroy & Kaushik, 2005, Emerging Rural Development Through Panchayats, Academics Foundation
8. Tej Singh (ed) 2006, Disaster Management, Akansha.
9. Jain S.C.: Community Development and Panchayat Raj in India
10. Mukarji B. community Development in India, Orient Longman, New Delhi
11. Ratnakar G. Poverty in India, Deep & Deep Publication, New Delhi, 1995
12. Singh, Shamsheer, Urban Planning Development, New Delhi, 1991.
13. Kundn, Allrban Development and Urban Research in India, Khanal Publication, New Delhi, 1994.
14. Mathur, O. P. , Urban Governance, New Delhi, 1991.
15. Sihng K. & Steinberz F (eds.) Urban India in Crisis, New Age Publishers, New Delhi 1996
16. Mohanty B : Urbanization in Developing Countries, Concept Publishing Company, New Delhi, 1993.
17. Gneneshwar, V “Urban Policies in India, Paradoxes and Predicaments” Habitat International 19(3)
18. Hegade, O. P. “Urbanisation in India 1981-91 ‘Emerging Trends Patterns and Issues, Habitat International 19(3)
19. Singh, A. M. & A. De’Souza, Then Urban Poor Slum and Pavement Dwellers in the Major Cities of India, Manohar Publication, New Delhi, 1990.
20. Asthana M. and Ali, Sabir, Urban Poverty in India, Mittal Publication, New Delhi, 2003.

SECOND SEMESTER

SOWK 306: DISSERTATION WORK

Dissertation provides an opportunity for the scholars to collect data in field, under the guidance of a faculty supervisor and to familiarize themselves with the methods of research. In the second semester the students should select a research problem in the selected field of social work and finalize their research design with faculty supervisor. The dissertation shall be submitted by the end of the semester.

SOWK 307: VIVA VOCE

A viva-voce examination of the dissertation will be conducted by an external examiner for the final award of the degree.

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